

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **SUMP PUMP**

**SITE AND BLDG #:** **ny116-02**

**MECHANIC SIGNATURE:** **Ramon V**

**DATE:** **6-15-2021**

**LOCATION/RM #:**                      **WO# 13071**      **ASSET #10761**

**START TIME:**

**FINISH TIME:**

| CHECK POINT                                | CHECKPOINT DESCRIPTION   | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|---------------|----|---|
|  |  | YES           | NO |   |
| SPECIAL INSTRUCTIONS                       |  |               |    |   |
| 1  | In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. |               |    | MISSING ASSET<br><br>no sump pump in the building                       |
| 2  | Schedule outage with operating personnel.  |               |    |   |
| 3  | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                      |               |    |   |
| 4  | If the material removed from the pump is hazardous, contact the Regional S&EM office for disposal instructions.  |               |    |   |
| 5  | If strainer cleaning requires removal of pump unit which should be considered a repair and not general maintenance.  |               |    |   |
| 6  | Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.                                     |               |    |   |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |  |               |    |   |
| 1  | Remove cover plates and flush pit.   |               |    |   |
| 2  | Inspect check valve.   |               |    |   |
| 3  | Inspect interior of pit for cracks.  |               |    |   |
| 4  | Inspect cover plate gaskets and replace if necessary.  |               |    |   |
| 5  | Insuure the unit is operating properly, report any deficiencies  |               |    |   |
| 6  | Clean up work area and remove all debris.  |               |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**