

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	yes		
2	Schedule and coordinate work with operating personnel.	yes		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	yes		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Open and tag switch.	yes		
2	Inspect visual condition of wiring. Look for evidence of overheating.	yes		lights ok
3	Check for proper light operation.	yes		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	yes		
5	Inspect light pole and mounting devices for deficiencies.	yes		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	yes		

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