

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST WATER SOFTENER

SITE AND BLDG #: Rockville MD021

MECHANIC
SIGNATURE: 

DATE

LOCATION/RM #: boiler room

WO# 13233

ASSET # 1665&1666

START TIME:

8:40

FINISH TIME

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE SPECIAL INSTRUCTIONS)
		YES	NO	
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Drain the tank. a. Examine the exterior of the tank including fittings, gauges, manholes, and handholes for signs of leaks or corrosion. b. Inspect structural supports and insulation or coverings for defects or deterioration. c. Open the tank and remove rust or chemical deposits from interior tank surfaces. d. Inspect the interior of the tank for pitting, cracks, and other defects.			
2	Lime Water Softener f. Dismantle vacuum breakers. Inspect stem, valve seat and spring. Repair as required. g. Inspect, clean, and flush the nozzle ring. h. Remove vent condenser heads and clean the tubes. i. Inspect and clean the sight glass, level indicators, and level controllers.			
3	Zeolite Water Softener j. Check the filter bed for proper level			
4	Anthracite Water Softener. k. Check the filter bed for proper level			