

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## VEHICLE EXHAUST REMOVAL

**SITE AND BLDG #:** **White Plains MD066**

**MECHANIC  
SIGNATURE:**



**DATE:** **9/21/21**

**LOCATION/RM #:** **OMS** **WO# 14977** **ASSET # 299-302**

**START TIME:**

**8:50**

**FINISH TIME:**

**9:30**

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                      | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)            |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|----|------------------------------------------------------------------------------------|
|                                            |                                                                                                                                                             | YES           | NO |                                                                                    |
| SPECIAL INSTRUCTIONS                       |                                                                                                                                                             |               |    |                                                                                    |
| 1                                          | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓             |    |                                                                                    |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                             |               |    |                                                                                    |
| 1                                          | Start and stop fan with local switch                                                                                                                        | ✓             |    |                                                                                    |
| 2                                          | Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.-Inspect hoses -report issues -open CM ticket                      | ✓             |    |                                                                                    |
| 3                                          | Inspect, adjust belts and pulleys. Replace belt as needed.                                                                                                  | ✓             |    |                                                                                    |
| 4                                          | Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.                                                                        | ✓             |    |  |
| 5                                          | Inspect fan for bent blades, unbalance, excessive noise and vibration.                                                                                      | ✓             |    |                                                                                    |
| 6                                          | Clean fan as needed.                                                                                                                                        | ✓             |    |  |
| 7                                          | Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.                                                          | ✓             |    |                                                                                    |
| 8                                          | Repair as needed                                                                                                                                            | ✓             |    |                                                                                    |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

### Additional Notes: