

MECHANIC
SIGNATURE: *[Signature]* DATE: 11/18/21

START TIME: 8:00 FINISH TIME: 2:30

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.	✓		
2	Initial and Date Filter (if disposable)	✓		
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓		
ASSET #	SIZE	QTY		NOTES/ ACTIONS
2105	Record Size : various sizes	75		 
2109	8x32x1	1		
2110	2) 16x20x4. 4) 20x25x2	6		
2112	cleaned filter	2		
3Y369	Cleaned all filters	2		
				 
NOTE : Any AHU with outside air -Filter gets replaced Quarterly				
All other filters get replaced annually But inspected Quarterly				

Additional Notes: