

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

VEHICLE EXHAUST REMOVAL

SITE AND BLDG #: **Gaithersburg MD013**

MECHANIC
SIGNATURE: 

DATE: **5/23/22**

LOCATION/RM #: **OMS** WO# **17685** ASSET # ~~1550~~ **1530**

START TIME: **10:10**

FINISH TIME: **10:30**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
SPECIAL INSTRUCTIONS					
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Start and stop fan with local switch	✓			
2	Check motor and fan shaft bearings for noise, vibraton, overheating; lubrucate bearings.-Inspect hoses -report issues -open CM ticket	✓			
3	Inspect, adjust belts and pulleys. Replace belt as needed.	✓			
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	✓			
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓			
6	Clean fan as needed.	✓			
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	✓			
8	Repair as needed	✓			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: