

may checklist 2021
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES
single gate automatic

MECHANIC
SIGNATURE: **Ramon V**

DATE: **5-4-2021**

SITE AND BLDG #: **ny024-358**

LOCATION/RM #: **WO#12809** ASSET # **190917-219**

START TIME:

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	check		
2	Review manufacturer's instructions.	check		
3	Schedule shutdown with operating personnel.	check		
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	check		
5	This work should be scheduled at non-peak hours.	check		
6	Notify affected personnel before performing PM (alarmed or security entrances).	check		
7	Post "out of service" signs and/or barricades, as appropriate.	check		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	check		remove dirt around the gate.
2	Check all locking devices. Lubricate as required.	check		
3	Inspect center gate support rollers and lubricate as required.	check		gate work fine.
4	Clean roller track of any debris.			
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	check		
6	Check for any obstructions that retard full swing or movement of the gate.	check		
7	Check that shrubs and trees are pruned clear of gate.	check		
8	Check hold open devices for proper operation. Lubricate as required.	check		
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	check		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: