

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

3/3/2023

SITE AND BLDG #: **Saugerties 128**

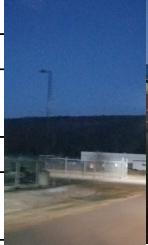
LOCATION/RM #: **site** **WO#** **21176** **ASSET #** **10855**

**MECHANIC
SIGNATURE:**

DATE:

START TIME: **0550**

FINISH TIME: **0610**

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | (IF TASK COMPLETE) | NOTES/ ACTIONS | |
|--|--|---------------|----|--|---|---|
| | | YES | NO | | EXPLANATION | |
| SPECIAL INSTRUCTIONS | | | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | ✓ | | 11 pole lights out all pathway lights out |  |  |
| 2 | Schedule and coordinate work with operating personnel. | ✓ | | 4 lights on exterior of building out |  |  |
| 3 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | |  |  |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | | | |
| 1 | Open and tag switch. | ✓ | | |  |  |
| 2 | Inspect visual condition of wiring. Look for evidence of overheating. | ✓ | | |  |  |
| 3 | Check for proper light operation. | ✓ | | |  |  |
| 4 | Test operation of automatic switches/time clock/ photocells if applicable. | ✓ | | |  |  |
| 5 | Inspect light pole and mounting devices for deficiencies. | ✓ | | | | |
| 6 | For any noted deficiency, takes pictures and open corrective maintenance ticket. | ✓ | | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: