

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

ICE MAKER

SITE AND BLDG #: Rotterdam 059

**MECHANIC
SIGNATURE:**



5/16/2022

LOCATION/RM #: kitchen **WO#** 17001 **ASSET #** 10377

START TIME: 1145

FINISH TIME: 1200

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Review manufacturer's instructions. | ✓ | | |
| 2 | De-energize, lock out, and tag electrical circuits. | ✓ | | |
| 3 | If appliance is disposed, follow regulations concerning removal of refrigerants and disposal of the appliance. | ✓ | | |
| 4 | If materials containing refrigerants are discarded, comply with EPA regulations as applicable. | ✓ | | |
| 5 | Only approved cleaning chemicals shall be used. | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Check with operating or area personnel for any deficiencies; verify cleaning program. | ✓ | | |
| 2 | Visually check for refrigerant, oil and water leaks. | ✓ | | |
| 3 | Inspect ice condition/size. | ✓ | | |
| 4 | As needed, drain and clean unit with proper ice machine cleaning solution. | ✓ | | |
| 5 | Check date on water filter, Replace as needed. Water filters should be changed annually at a minimum. | ✓ | | |
| 6 | Check and tighten any loose screw-type electrical connections. | ✓ | | |
| 7 | Check all controls; adjust if necessary. | ✓ | | |
| 8 | Examine water connection; open and close water valve; test ice dispensing valve and (door) metering adjustment. | ✓ | | |
| 9 | Check and clear ice machine draining system (drain vent, strainer, trap). | ✓ | | |
| 10 | Examine condition of bin doors-closure, hinges, gaskets, handles and ease of slide; lubricate as required. Check storage bin condition. | ✓ | | |
| 11 | Clean motor, compressor, and condenser coil. | ✓ | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: