

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT

SITE AND BLDG #: **Saugerties 128**

**MECHANIC
SIGNATURE:**

6/15/2021

DATE: 6/16/2021

LOCATION/RM #: **mechanical** **WO#** 

START TIME: **0800**

FINISH TIME: **1500**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.			
2	Initial and Date Filter (if disposable)			
3	Initial and Date Yellow Maintenance Tag (if applicable)			
ASSET #	SIZE	QTY		NOTES/ ACTIONS
10794	24x24x2	1		
10794	24x12x2	1		
10794	24x24x4	1		
10794	24x12x4	1		
na	24x20x2	2		Ahu2
na	24x24x2	2		Ahu2
na	24x20x4	2		Ahu2
na	24x24x4	2		Ahu2
na	20x24x2	4		ahu1
na	20x24x4	4		ahu1
na	12x24x2	12		ahu1
na	12x24x4	12		ahu1

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: