

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: KCC 05-8 **MECHANIC SIGNATURE:** Mike Lawrence **DATE:** 7/1/20
LOCATION/VRM #: WO# **ASSET #:** Asset # 10020
START TIME: 7:00 AM **FINISH TIME:** 7:00 PM

Task	Description	Completed	Notes
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	
4	Open and tag switch.	<input checked="" type="checkbox"/>	
5	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>	
6	Check for proper light operation.	<input checked="" type="checkbox"/>	
7	Test operation of automatic switches/time clock/ photocells if applicable.	<input checked="" type="checkbox"/>	
8	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>	
9	If any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker
Additional Notes:

Asset # W.00
PM no-10020 - 9/4/20 - went off
PM no-10020 - 9/4/20 - don't work