

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
LIGHTING, OUTSIDE

SITE AND BLDG #: PA 051-07  
LOCATION/RM #: PKG LOT WO# 6474 ASSET # 7426

MECHANIC  
SIGNATURE:

DATE: 12.12.18

START TIME: 6:05AM

FINISH TIME: 6:10 AM

CIRCUIT ROUTE	CHECKPOINT/DESCRIPTION	BASIC COMPLETION		NOTES/ADDITIONS (IF NOT COMPLETED, PROVIDE EXPLANATION)
		MISS	ING	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		✓	
2	Schedule and coordinate work with operating personnel.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Open and tag switch.	✓		
2	Inspect visual condition of wiring. Look for evidence of overheating.	✓		
3	Check for proper light operation.	✓		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	✓		
5	Inspect light pole and mounting devices for deficiencies.	✓		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: General Maintenance Worker

Additional Notes:

*1 PC FLOOD LITE, POLE MOUNT ALUM  
LED*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES, FENCES, SECURITY AND ACCESS**

SITE AND BLDG #: PA051-0M

LOCATION/RM #: MEP ENTRANCE WO# 6474 ASSET # 7559

MECHANIC  
SIGNATURE: *Paul A. Auk*

DATE: 12-12-18

START TIME: 6:50 AM

FINISH TIME: 7:00 AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES      NO	NOTES/ ACTIONS (OF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓	
2	Check all locking devices. Lubricate as required.	✓	
3	Inspect center gate support rollers and lubricate as required.	✓	
4	Clean roller track of any debris.	✓	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓	
6	Check for any obstructions that retard full swing or movement of the gate.	✓	
7	Check that shrubs and trees are pruned clear of gate.	N/A	
8	Check hold open devices for proper operation. Lubricate as required.	✓	

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- 1 Check posts and corner posts, support guys, and horizontal bars between each support post.
- 2 Check wire and anchor point; re-stretch and re-anchor if necessary.
- 3 Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.
- 4 Treat with galvanized protectant where rust has developed.
- 5 If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).
- 6 Check that shrubs and trees are pruned clear of fencing

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 PC SGL GATE - MEP ENTRANCE