

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST Filter Replacement

SITE AND BLDG #: 4051-19401

MECHANIC SIGNATURE: Dominic Stump

DATE: 8/13/19

LOCATION/RM #: Server room

START TIME: 8 FINISH TIME: 8:10

Site Location	WO #	Asset #	PM #	Manufac turer	Model Number	Serial #	Asset Description	Asset Location
P05194	10102	3020		Carrier			Server room	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace both internal and external filters as necessary.	☒		
2	Label and Date Filter	☒		
3	Did YELLOW Maintenance Tag get Initialed	☒		Make sure YELLOW Maint Tag is initialed on Asset
3	Did all High Asset Filters get Changed	☒		
Qty	Size			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
1	20 X 20 X 2			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW Additional Notes: