

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST Filter Replacement

SITE AND BLDG #: Pall6-01

MECHANIC
SIGNATURE: [Signature]

DATE: 7-22

LOCATION/RM #: outside

START TIME: 8

FINISH TIME: 8:05

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
Pall6	10176	3013		Liebert			condenser	out side

CHECK POINT	CHECKPOINT DESCRIPTION		TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
	TO BE PERFORMED AT EACH INSPECTION SERVICE		YES	NO	
1	Check, clean, and/or replace both internal and external filters as necessary.			✓	
2	Label and Date Filter			✓	
3	Did YELLOW Maintenance Tag get Initialed				
3	Did all High Asset Filters get Changed			✓	Make sure YELLOW Maint Tag is initialed on Asset
Qty	Size				NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
	no filters unit is a condenser				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: **GMW Additional Notes:**

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST Filter Replacement

SITE AND BLDG #: Pa 166-01

MECHANIC SIGNATURE:  DATE: 7-22

LOCATION/RM #: computer room

START TIME: 8 FINISH TIME: 8:15

Site Location	WO #	Asset #	PM #	Manufac turer	Model Number	Serial #	Asset Description	Asset Location
Pa 166	10178	2014		Liebert			AC unit	

CHECK POINT	CHECKPOINT DESCRIPTION		TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)	
	TO BE PERFORMED AT EACH INSPECTION SERVICE		YES	NO		
1	Check, clean, and/or replace both internal and external filters as necessary.		✓			
2	Label and Date Filter		✓			
3	Did YELLOW Maintenance Tag get Initialed		✓		Make sure YELLOW Maint Tag is initialed on Asset	
3	Did all High Asset Filters get Changed		✓			
Qty	Size				NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)	
1	20 X 24 X 4					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW Additional Notes: