



Mechanical HVAC Service Contractors

HVAC

Phone: (518) 326-8450 • Fax: (518) 326-8435
P.O. Box 311, 95 Hudson River Road
Waterford, New York 12188

Job # 18493

UNIT	MAKE	MODEL	SERIAL #	VOLTS	ENVIRONMENTAL CHECK LIST					
NAME	Schenectady Army Reserve			DATE	CONDENSING UNIT	QTY.	TYPE/DISPOSITION			
STREET				30	<input type="checkbox"/> RECOVERED					
CITY				6-29-22	<input type="checkbox"/> RECYCLED					
TECHNICIAN	CSS# 700				<input type="checkbox"/> RECLAIMED					
DESCRIPTION OF WORK PERFORMED					<input type="checkbox"/> RETURNED					
					<input type="checkbox"/> DISPOSAL					
<input type="checkbox"/> COOLING OUT <input type="checkbox"/> HEATING OUT <input type="checkbox"/> LEAK <input type="checkbox"/> WARRANTY <input type="checkbox"/> INSTALLATION										
Gathered MATERIAL LIST for fixing several leaks @ Cooling tower will quote										
RECOMMENDATIONS										
QTY.	MATERIALS & SERVICES			UNIT PRICE	AMOUNT	HRS	DATE	NAME	RATE	AMOUNT
	REFRIGERANT R-			LBS.		3	6-29-22	Mike	111	
	FILTERS	X	X				30			
1	trip charge			50-						
TOTAL MATERIALS									TOTAL LABOR	

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY 060 Date of Visit: _____

Contractor Personnel on Site:

1. MICHAEL D
2. _____
3. _____
4. _____
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. W-A
2. _____
3. _____
4. _____

Inspection, Testing, and Certification

1. NA
2. _____
3. _____
4. _____

Other Recurring Services

1. NA
2. _____
3. _____
4. _____

Service Calls – Service Call Number and Description

1. QSS# 700 GOT MATERIAL LIST for VARIOUS
2. FIXES ON COOLING TOWER will give QUOTE
3. _____

Over and Above Repair Work – Order Number and Description of Work Completed

CSS#700 GET MATERIAL LIST FOR FIXING
SEVERAL LEAKS @ COTING TOWER.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Mike Duff Date: 6-30-22
Signed: m/duff

To be signed by Facility Manager:

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name/Rank: Chris Pothier Date: 6-30-22
Signed: Chris Pothier

E-Mail: _____