

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: MD006

Date of Visit: 6/4/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Jim Gertsen
3. Scott Berry

- 4.
- 5.
- 6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1.	<u>9131</u>	<u>9332</u>
2.	<u>9256</u>	<u>9444</u>
3.	<u>9296</u>	<u>9378</u>
4.	<u>9374</u>	

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Gertsen

Date: 6-4-19

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Jesse Schulte ARA Date: 6/4/19

Signed: Jesse Schulte

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: MD 006 Date of Visit: 6/4/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Jim Geertgens
3. Scott Werry
4. _____
5. _____
6. _____

Work Performed:

Other Recurring Services

1. 9224
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geertgens Date: 6-4-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Jesse Schutte ARA Date: 6/4/19

Signed: 

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: MD 006 - 02

MECHANIC
SIGNATURE:

DATE:

LOCATION/RM #: 0M1

WO# 7444

ASSET # 4234

START TIME:

1240

FINISH TIME:

6/4/19

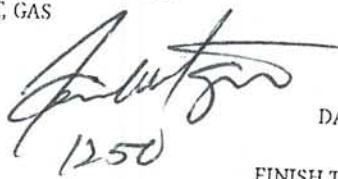
1250

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	4. Clean dirt from heater, vaccuming is preferred.	/		
8	5. Check operation of gas valve.	/		
9	6. Check for gas leaks.	/		
10	7. Check operation of thermostat.	/		
11	8. If applicable, replace primary air intake filter.	/		
	9. As needed, clean spark electrode and reset gap, replace if necessary.	/		N/A
	10. Inspect flue pipe and connections.	/		N/A
	11. If applicable, inspect and clean outside air blower and blower intake.	/		
	12. Inspect unit for proper operation.	/		
	13. Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note. The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: MD 006 - 02

MECHANIC
SIGNATURE:

DATE:

6/18/18

LOCATION/RM #: OM1

WO# 9444

ASSET # 423r

START TIME:

1250

FINISH TIME:

100

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
3	For gsa/oil heaters:	/	/	
4	1. Remove access panels if applicable.	/	/	
5	2. Check the fire box liner or refractory for cracks and leaks.	/	/	
6	3. Check all gas lines for leaks. Repair as needed.	/	/	
7	4. Clean dirt from heater, vaccuming is preferred.	/	/	
8	5. Check operation of gas valve.	/	/	
9	6. Check for gas leaks.	/	/	
10	7. Check operation of thermostat.	/	/	
11	8. If applicable, replace primary air intake filter.	/	/	
	9. As needed, clean spark electrode and reset gap, replace if necessary.	/	/	NP
	10. Inspect flue pipe and connections.	/	/	NP
	11. If applicable, inspect and clean outside air blower and blower intake.	/	/	
	12. Inspect unit for proper operation.	/	/	
	13. Inspect unit for overall condition and recommend for replacement or other needed repairs.	/	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: MD 006 - 01

MECHANIC
SIGNATURE: 

DATE: 6/4/19

LOCATION/RM #: 0M1 WO# 9444 ASSET # 9484

START TIME: 1250

FINISH TIME: 100

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS <small>OF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION</small>
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
2	Check heater coils and associated piping for leaks or corrosion.	/		
3	Clean heating coil. Brush vacuum where accessible.	/		
4	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	/		
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	/		
6	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	/		
7	Verify proper control by modulating the thermostat through complete cycle.	/		
8	Inspect unit for proper operation.	/		
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

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