

**CERTIFICATION OF WORK
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: PA017-01 Date of Visit: 7-22-19

Contractor Personnel on Site:

1. MICHAEL Taylor 3. _____
2. Anthony Friedman 4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. ASSET # 6448 SECURITY ; 6452 MOTION
2. WO # 9703 / PM-AN-5693A
3. _____
4. _____
5. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Anthony Friedman Date: 7-22-19

Signed: Anthony Friedman

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: London, Leslie Date: 7/22/19

Signed: London, Leslie

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SECURITY SYSTEM (ARMS ROOM ONLY)

SITE AND BLDG #: 9 A o 17 - o

MECHANIC SIGNATURE: Orion Trud DATE: 7-22-19

LOCATION/RM #: 8 WO# 9703 ASSET # 6645, 6452 START TIME: 11:20 AM FINISH TIME: 11:30 AM

CHECK POINT	CHECKPOINT DESCRIPTION	LAST COMPLETED		NOTES (or task complete is checked, no notes are necessary)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		
2	Review manufacturer's instructions. SEE End User Handbook (Separate Attachment) for all DSC Panels	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Test the control panels for communications to the monitoring center, sirens, tampers, cameras, and strobe lights. (SEE End User Handbook for testing procedures). Replace any faulty sensor, verify with Central Monitoring Station that it is fully functional.	<input checked="" type="checkbox"/>		2 pic's, 1 contract, 1 panel
2	Inspect and test the operation of all detection devices	<input checked="" type="checkbox"/>		System time need set.
3	Check power supplies	<input checked="" type="checkbox"/>		
4	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles)	<input checked="" type="checkbox"/>		
5	Load test batteries and if needed recommend for replacement.	<input checked="" type="checkbox"/>		1062015 - recommend replacing every 4 yrs

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

1. A qualified alarm technician is a requirement. A minimum of 5 years experience with Intrusion Detection Systems is required.
2. Prior Coordination with the facility must occur prior to scheduled work. (See suggested coordination questions below)
- a. Access to Arms room is accompanied. Someone with unaccompanied access MUST be present at all times during scheduled work.
- b. All cages with motion sensors should be open. Multiple unit coordination may be necessary.
- c. In the event that all sensors could not be tested due to accessibility every attempt will be made to test the sensor and if unsuccessful must be noted.
- d. Ensure facility has access to Maintenance Key.

Additional Notes: