

ATTACHMENT J-0200000-05  
FORMS

CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Phase

Date of Visit: 4/9/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Scott Werry
3. Gary Bartzel

- 4.
- 5.
- 6.

Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8244
2. 8289
3. \_\_\_\_\_
4. \_\_\_\_\_

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Gary Bartzel Date: 4-9-19

Signed: Gary Bartzel

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Cpt Sean, Abby Date: 4-9-19

Signed: SEA

E-Mail: abby.c.street.mil1@mon1.mil1

OTHER RECURRING SERVICES CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: PA 050 Date of Visit: 4/9/19

Contractor Personnel on Site:

1.	<u>Tony</u>	<u>Lazars</u>	4.
2.	<u>Scott</u>	<u>Werry</u>	5.
3.	<u>Gary</u>	<u>Betzell</u>	6.

Work Performed:

Other Recurring Services

1.	<u>8371</u>
2.	
3.	
4.	

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Gary Betzell Date: 4-9-19  
Signed: Gary Betzell

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Cpt Sweet, Abby Date: 4-9-19  
Signed: AS

E-Mail: abby.sweet.mil@va.gov

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**THERMOSTATS**

SITE AND BLDG #: P 050 -00

LOCATION/RM #: OM1 WO# 8289 ASSET # 5684

MECHANIC  
SIGNATURE: Greg Beets

DATE: 4/8/18

START TIME: 112

FINISH TIME: 113

CHECK ITEM	CHECKPOINT DESCRIPTION	OVERCOMPLETED		NOTES/EXPLANATION (INCLUDES APPROVED CHARGING PROVIDED EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	<input checked="" type="checkbox"/>		<u>nl</u>
2	Review all zone set points at the server.	<input checked="" type="checkbox"/>		<u>rr</u>
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	<input checked="" type="checkbox"/>		
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	<input checked="" type="checkbox"/>		
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.	<input checked="" type="checkbox"/>		
6	If applicable, replace battery as needed.	<input checked="" type="checkbox"/>		<u>ml</u>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**THERMOSTATS**

SITE AND BLDG #: PA 050 - 02

LOCATION/RM #: OMS WO# 9289 ASSET # 5884

MECHANIC SIGNATURE: *Ray Beto*

DATE: 4/8/18

START TIME: 1130

FINISH TIME: 1145

CHECK (10181)	CHECKPOINT DESCRIPTION	DAILY COMPLETION		NOTES/ACTIONS (WORK COMPLETED OR DEFERRED/PROVIDED INFORMATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.			
2	Review all zone set points at the server.			
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.			
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.			
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.			
6	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**THERMOSTATS**

SITE AND BLDG #: *Pr 050 -02*  
LOCATION/RM #: *0M1* WO# *8289* ASSET # *5581*

MECHANIC  
SIGNATURE: *Greg Butz*

DATE: *4/9/19*

START TIME: *114* FINISH TIME: *115*

CHECK (1IN1)	CHECK#(1IN1) DESCRIPTION	PARK COMPLETION YES <input type="checkbox"/> NO <input type="checkbox"/>	NOTIFICATIONS (IF NOT COMPLETED, PLEASE PROVIDE EXPLANATION)	
			SPECIAL INSTRUCTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			✓
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			—
1	IF EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.			<i>✓</i>
2	Review all zone set points at the server.			<i>✓</i>
3	Inspect thermostatic installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.			<i>✓</i>
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.			<i>✓</i>
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.			<i>✓</i>
6	If applicable, replace battery as needed.			<i>✓</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: HVAC Technician  
Additional Notes:

*Set 48*

*Actual 60*