

CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: 8051 - 194

Date of Visit: 7/15/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Jim Geertgens
3. Scott Werry

- 4.
- 5.
- 6.

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 9914
2. 9937
- 3.
- 4.

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Jim Geertgens

Date: 7-15-19

Signed: Jim Geertgens

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: 1st Sg Andrew Bryant Date: 190715

Signed: Andrew Bryant

E-Mail:

OTHER RECURRING SERVICES CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Pr 051 - 194 Date of Visit: 7/15/19

Contractor Personnel on Site:

1. John Cooney
2. Jim Geertgens
3. Scott Berry
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Work Performed:

Other Recurring Services

1. 9804
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Jim Geertgens Date: 7-15-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Jerome L. Toyin /E-6 Date: 7/15/19

Signed: 

E-Mail: JeromeL.Toyin@usmc.mil

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: Po 051 - 194 - 01  
LOCATION/RM #: MOP WO# 881F ASSET # 7526

MECHANIC  
SIGNATURE:

DATE:

START TIME:

7/15/19  
8:00

FINISH TIME:

8:55

CHECK ITEM #	DESCRIPTION	TASK COMPLETED YES <input type="checkbox"/> NO <input type="checkbox"/>	NOTES/EXPLANATIONS	
			REASON FOR DELAY OR DEFERRED MAINTENANCE	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	<input checked="" type="checkbox"/>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
<b>GATES</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input checked="" type="checkbox"/>		
2	Check all locking devices. Lubricate as required.	<input checked="" type="checkbox"/>		
3	Inspect center gate support rollers and lubricate as required.	<input checked="" type="checkbox"/>		
4	Clean roller track of any debris.	<input checked="" type="checkbox"/>		
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	<input checked="" type="checkbox"/>		
6	Check for any obstructions that retard full swing or movement of the gate.	<input checked="" type="checkbox"/>		
7	Check that shrubs and trees are pruned clear of gate.	<input checked="" type="checkbox"/>		
8	Check hold open devices for proper operation. Lubricate as required.	<input checked="" type="checkbox"/>		
<b>FENCES</b>				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.	<input checked="" type="checkbox"/>		
2	Check wire and anchor point; re-stretch and re-anchor if necessary.	<input checked="" type="checkbox"/>		
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.	<input checked="" type="checkbox"/>		
4	Treat with galvanized protectant where rust has developed.	<input checked="" type="checkbox"/>		
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).	<input checked="" type="checkbox"/>		
6	Check that shrubs and trees are pruned clear of fencing.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
To be performed by: General Maintenance Worker  
Additional Notes:

I R Double or OMS  
Storage

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES, FENCES, SECURITY AND ACCESS**

SITE AND BLDG #: *PF 051 - 194-01*LOCATION/RM #: *MEP* WO# *9219* ASSET # *7639*MECHANIC  
SIGNATURE: *John S.*DATE: *7/15/19*START TIME: *8:55*FINISH TIME: *9:05*

CHECK ITEM	DESCRIPTION	WORK COMPLETED	NOTES/ ACTIONS	
			YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		<input checked="" type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		<input checked="" type="checkbox"/>	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
	<b>GATES</b>			
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.		<input checked="" type="checkbox"/>	
2	Check all locking devices. Lubricate as required.		<input checked="" type="checkbox"/>	
3	Inspect center gate support rollers and lubricate as required.		<input checked="" type="checkbox"/>	
4	Clean roller track of any debris.		<input checked="" type="checkbox"/>	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.		<input checked="" type="checkbox"/>	
6	Check for any obstructions that retard full swing or movement of the gate.		<input checked="" type="checkbox"/>	
7	Check that shrubs and trees are pruned clear of gate.		<input checked="" type="checkbox"/>	
8	Check hold open devices for proper operation. Lubricate as required.		<input checked="" type="checkbox"/>	
<b>FENCES</b>				
1	Check posts and corner posts, support guys, and horizontal bars between each support post.		<i>✓</i>	
2	Check wire and anchor point; re-stretch and re-anchor if necessary.		<i>✓</i>	
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.		<i>✓</i>	
4	Treat with galvanized protectant where rust has developed.			
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).			
6	Check that shrubs and trees are pruned clear of fencing		<i>✓</i>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*MEP**Entrance**—**Aviation**Drive*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES, FENCES, SECURITY AND ACCESS**

SITE AND BLDG #: *PP 081 -184-a1*LOCATION/RM #: *MEP* WO# *9914* ASSET # *7635*MECHANIC  
SIGNATURE: *John*DATE: *7/15/18*START TIME: *8:05*FINISH TIME: *8:15*

ITEM #	DESCRIPTION	LAST COMPLETED YES NO	SPECIAL INSTRUCTIONS		NOTES/EXCLUSIONS (IF BASIC CHECKLIST IS NOT APPROPRIATE)
			TO BE PERFORMED AT EACH INSPECTION SERVICE	GATES	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
3	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.				
4	Check all locking devices. Lubricate as required.				
5	Inspect center gate support rollers and lubricate as required.				
6	Clean roller track of any debris.				
7	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.				
8	Check for any obstructions that retard full swing or movement of the gate.				
9	Check that shrubs and trees are pruned clear of gate.				
10	Check hold open devices for proper operation. Lubricate as required.				
11	Check posts and corner posts, support guys, and horizontal bars between each support post.				
12	Check wire and anchor point; re-stretch and re-anchor if necessary.				
13	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.				
14	Treat with galvanized protectant where rust has developed.				
15	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).				
16	Check that shrubs and trees are pruned clear of fencing				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*MEP**Entryance*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**POWER OPERATED OVERHEAD DOOR**

ACTIVITY AND BLDG #: Pr 051 - 184 - 01  
 LOCATION: Storage Unit 9818 Psed # 7659

MECHANIC  
 SIGNATURE: John J. S. DATE: 7/15/18  
 START TIME: 900 FINISH TIME: 910

CHECK POINT	CHECKPOINT DESCRIPTION	SPECIAL INSTRUCTIONS	TASK COMPLETED		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		/		
2	Review manufacturer's instructions.		/		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.		/		
2	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.		/		
3	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		/		
4	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.		/		
5	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.		/		
6	Inspect gear box, change or add oil as required.		/		
7	Perform required lubrication. Remove old or excess lubricant.		/		
8	Clean unit and mechanism thoroughly. Touch up paint where required.		/		
9	Clean up and remove all debris.		/		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.  
 Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012. *Public Buildings Maintenance Standards Final*, October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

1000 x 1516

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**POWER OPERATED OVERHEAD DOOR**

ACTIVITY AND BLDG #: *Pr 051 - 188-01*  
 LOCATION: *DRILL W8 & 8814 Asset# 7678*

MECHANIC  
SIGNATURE: *John*

DATE: *7/15/19*

START TIME: *1905*

FINISH TIME: *905*

CHECKPOINT POINT	CHECKPOINT DESCRIPTION	SPECIAL INSTRUCTIONS	TASK & COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Review manufacturer's instructions.				
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.				
2	Operate with power from stop to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.				
3	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.				
4	Check manual operation. Note brake release, motor disengagement, functioning of hand pulls, chains sprockets, clutch, etc.				
5	Examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.				
6	Inspect gear box, change or add oil as required.				
7	Perform required lubrication. Remove old or excess lubricant.				
8	Clean unit and mechanism thoroughly. Touch up paint where required.				
9	Clean up and remove all debris.				

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.  
 Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

*12 x 10*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**MANUAL/AUTOMATIC ROLL-UP DOORS**

ACTIVITY AND BLDG #: P2051 - 184-21LOCATION: PAUL WEAVER WS# 9814 PIRS# 7996MECHANIC  
SIGNATURE: DATE: 7/15/19START TIME: 855FINISH TIME: 905

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		/	
2	Review manufacturer's instructions.		/	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Check with door operating personnel for any known deficiencies.		/	
2	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.		/	
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.		/	
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.		/	
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.		/	
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.		/	
7	If applicable, inspect gear box, change or add oil as required.		/	
8	Perform required lubrication. Remove old or excess lubricant.		/	
9	Clean unit and mechanism thoroughly. Touch up paint where required.		/	
10	Clean up and remove all debris.		/	

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.  
 Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

**Additional Notes:**

*DK*

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**MANUAL/AUTOMATIC ROLL-UP DOORS**

ACTIVITY AND BLDG #: Prc 0rc-184-1  
 LOCATION: DRILL WS # 9814 MCL 80.c

MECHANIC SIGNATURE: John DATE: 2/15/18  
 START TIME: 915 FINISH TIME: 925

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETED (YES / NO)	SPECIAL INSTRUCTIONS		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Review manufacturer's instructions.				
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Check with door operating personnel for any known deficiencies.				
2	Inspect general arrangement of door and mechanism, mountings, standards, wind locks, anchor bolts, counterbalances, weather stripping, door sweeps etc. Clean, tighten, and adjust repair as required.				
3	If applicable, operate with power from start to stop and at intermediate positions. Observe performance of various components, such as brake, limit switches, door operating speed, motor, gear box, etc. Clean and adjust as needed.				
4	Check operation of safety edges, stops, electric eye, treadle, or other operating devices. Clean and make required adjustments or repairs.				
5	Check manual operation. Note brake release, motor disengagement, functioning or hand pulls, chains sprockets, clutch, etc.				
6	If applicable, examine all wiring, motor, starter, push button, etc., blow out or vacuum if needed.				
7	If applicable, inspect gear box, change or add oil as required.				
8	Perform required lubrication. Remove old or excess lubricant.				
9	Clean unit and mechanism thoroughly. Touch up paint where required.				
10	Clean up and remove all debris.				

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.  
 Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at (Provide Link to OEM Manual/Asset Library)  
 Additional Notes:

4K4