

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: P1051-22701 Date of Visit: 7-30-19

Contractor Personnel on Site

1. Arthropods Feeding _____ 3. _____
2. Trees _____ 4. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. PM-AN-5395A - WP 9409
2. Asset, 6398 Camera, 6459 Vault, 6487 Motion
3. PM-SA-7614, Asset 7868
- 4.
- 5.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Benjamin For: Library Date: 7-30-19

Signed: E.L.

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline.

Print Name/Rank: Nicholas S Tenkay / VC-12 Date: 30 JUL 19

Signed: 

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **DOOR KEYPAD / CARD READER**

SITE AND BLDG #: PA051 - 22701

MECHANIC

SIGNATURE: R. Te

DATE: 7-30-19

LOCATION/RM #: Entry WO# 9929 ASSET # 7668

START TIME: 9:10 AM

FINISH TIME: 9:20 AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (If task completed in correct way, nothing to explain)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TASKS PERFORMED AT EACH INSPECTION SERVICE				
1	If applicable, test the controls for communications to the monitoring center. Inspect key pad for sticking keys and LED lights: proper operation	✓		1 Key pad
2	Check power supplies. Clean keys and pad with a quick dry electrical cleaner. Wipe unit down	✓		
3	Inspect and test the operation of device -Observe unit in use	✓		
4	Ensure proper protection of all visible wiring and conduits	✓		
5	Verify that no compromise to devices has occurred (compromise of devices could be from building alterations, partitions, furniture or other obstacles). Any deficiencies found open a CM work order in Maximo and quote will be provided for CM repairs. Notate in note Column	✓		

The technician shall perform any repairs identified during this visit as per the following:

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: