

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pross

Date of Visit: 4/24/19

Contractor Personnel on Site:

1. Tom Logue
2. Tom Gehriger
3. Scott Wray

4. Greg Deitzer
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

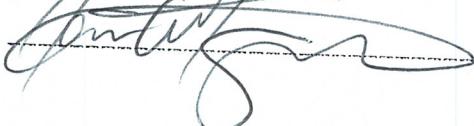
1. 8259
2. 8256
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Tom Gehriger

Date: 4-24-19

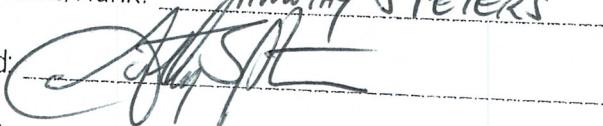
Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Timothy S PETERS

Date: 24 APR 19

Signed: 

E-Mail:

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Pr055-01 Date of Visit: 4/24/19

Contractor Personnel on Site:

1. <u>Tony Gazzola</u>	4. <u>Guy Beitzel</u>
2. <u>Jim Geerhart</u>	5. _____
3. <u>Scott Wergin</u>	6. _____

Work Performed:

Other Recurring Services

1. <u>8343</u>
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

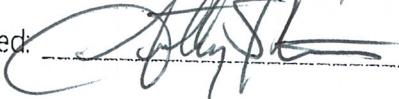
Print Name: Jim Geerhart Date: 4-24-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: JIMMY SPETERS Date: 24 APR 19

Signed: 

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #:

Pp 055-01

LOCATION/RM #: Trap 1 WO# 8259 ASSET # 5422

MECHANIC
SIGNATURE:

DATE:

4/24/19

START TIME:

1100

FINISH TIME:

1105

ITEM (1IN1)	CHECKED/NOT CHECKED	PASSED/CONTINUE	NOTES/ACTIONS	
			YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/	
	TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		/	
2	Review all zone set points at the server.		/	
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		/	
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		/	
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		NA NA	
6	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

1

Pc

sct

acc

60

69

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #:

P-055-01

LOCATION/RM #:

Tamm

WO# 629

ASSET # 5806

MECHANIC
SIGNATURE:

START TIME:

DATE:

8/21/18

FINISH TIME:

ITEM (LINE)	CHECKED (INITIALS/DESCRIPTION)	PASSED COMPLETED YES NO	NOTES/EXPLANATION
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	
3	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	/	
4	Review all zone set points at the server.	/	
5	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	/	
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	/	
	Check time-of-day schedule to confirm consistency with facility operation.	/	
	Adjust schedule as needed.		
	If applicable, replace battery as needed.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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P

voltage to unit
want run.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

THERMOSTATS

SITE AND BLDG #:

P_A 055-01

LOCATION/RM #: Kitchen WO# 8209 ASSET # 5545

MECHANIC
SIGNATURE

DATE:

4/24/18

START TIME:

START TIME: 1105

FINISH TIME:

110

CIRCUIT (LINE)	CIRCUIT DESCRIPTION	START TIME:	ASSET #	9105	FINISH TIME:
			END TIME (CONTINUE)	10:00	
		SPECIAL INSTRUCTIONS			
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
		TO BE PERFORMED DATED EACH INSPECTION SERVICE			
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.				
2	Review all zone set points at the server.				
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.				
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.				
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.				
6	If applicable, replace battery as needed.				
<p>Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM exceeding \$250 open a corrective maintenance (CM) ticket and bill to the customer.</p> <p>To be signed by customer:</p>					

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: HVAC Technician
Additional Notes:

1 P_c

set acc

55 61

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #:

PA 055-01

LOCATION/RM #: Kitchen WO# 8059 ASSET # 5651

MECHANIC
SIGNATURE:

DATE:

1/24/19

START TIME:

915

FINISH TIME:

920

ITEM	DESCRIPTION	EASY TO COMPLETE YES <input type="checkbox"/> NO <input type="checkbox"/>	NOTES/EXPLANATION	
			SPECIAL INSTRUCTIONS	TO BE PERFORMED AT EACH INSPECTION SERVICE
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
3	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.			
4	Review all zone set points at the server.			
5	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.			
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.			
7	Check time-of-day schedule to confirm consistency with facility operation.			
8	Adjust schedule as needed.			
9	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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R

Door

ET

set

acc

55

61

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #: PA 055-01

LOCATION/RM #: Baker Room WO# 8059 ASSET # 5719

MECHANIC
SIGNATURE:

DATE:

4/24/19

START TIME: 920

FINISH TIME: 920

ITEM	DESCRIPTION	PERFORMED	NOTES/ACTIONS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
3	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		
4	Review all zone set points at the server.		
5	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		
	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		
	If applicable, replace battery as needed.		MA MP

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

1 R for Roof ER

Set Acc
55 55

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #: *Pr* 055-01LOCATION/RM #: *Cages* WO# 8059 ASSET # 5740MECHANIC
SIGNATURE: *John W. Johnson*DATE: *4/24/19*START TIME: *9:38*FINISH TIME: *11:35*

ITEM NUMBER	CHECKLIST DESCRIPTION	PMA (COMPLETED)		NOTES/EXPLANATION
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		-	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		-	
3	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		-	
4	Review all zone set points at the server.		-	
5	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	/		
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	/		
	Check time-of-day schedule to confirm consistency with facility operation.	/		
	Adjust schedule as needed.			
	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

*1**Pc**Kor**Alt**set**acc**60**66*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #: *P-A 055 -01*LOCATION/RM #: *Cage* WO# *8059* ASSET # *5743*MECHANIC
SIGNATURE: *John*DATE: *4/24/19*START TIME: *9:130*FINISH TIME: *11:35*

ITEM (LINE)	DESCRIPTION	PMS (COMPLETION) YES / NO	SPECIAL INSTRUCTIONS		NOTES/ACTIONS
			TO BE PERFORMED AT EACH INSPECTION SERVICE	NOTES/ACTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/		
3	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		/		
4	Review all zone set points at the server.		/		
5	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		/		
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		/		
7	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.				
8	If applicable, replace battery as needed.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

1 R for 11

Set ACC

60 66

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #: *Pr 055-e*LOCATION/RM #: *Deice* WO# *8259* ASSET # *6112*MECHANIC
SIGNATURE:

DATE:

*John Taylor**4/24/13*

START TIME:

11 35

FINISH TIME:

1140

CHECKLIST (DYNAMIC)	CHECKPOINT DESCRIPTION	PMS: COMPLETED		NOTES/ACCTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	/		
2	Review all zone set points at the server.	/		
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	/		
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	/		
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.			<i>NPX</i>
6	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

*1**Pr**Set**Acc**61**66*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
THERMOSTATS

SITE AND BLDG #: *Pr 055-C1*LOCATION/RM #: *un* WO# *8259* ASSET # *6290*MECHANIC
SIGNATURE: *[Signature]*DATE: *1/24/18*START TIME: *1145*FINISH TIME: *1150*

CHECK (ONE)	CHECK ITEM DESCRIPTION	PASSED/COMPLETED		NOTES/EXCLUSIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/	
3	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		/	
4	Review all zone set points at the server.		/	
5	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		/	
6	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	/		
	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		/	
	If applicable, replace battery as needed.		/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

*2 pc**only**1 pc**Set Acc**60 65*