

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pr 055 Date of Visit: 6/27/19

Contractor Personnel on Site:

1. Tony Peters
2. Jim Geertgens
3. Scott Wenz
4. _____
5. _____
6. _____

Work Performed:

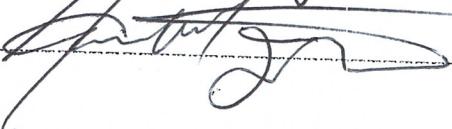
Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

- | | |
|----------------|-------------|
| 1. <u>9147</u> | <u>9156</u> |
| 2. <u>9279</u> | <u>9394</u> |
| 3. <u>9316</u> | <u>9390</u> |
| 4. <u>9439</u> | |

CERTIFICATION OF WORK

To be signed by the Contractor:

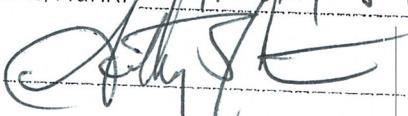
Print Name: Jim Geertgens Date: 6-27-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Timothy S Peters Date: 27 JUN 19

Signed: 

E-Mail: _____

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Pr055 Date of Visit: 6/27/19

Contractor Personnel on Site:

1. Tony Grgas 4.
2. Jon Grgas 5.
3. Scott Wern 6.

Work Performed:

Other Recurring Services

1. 9207
2.
3.
4.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jon Grgas Date: 6-27-19

Signed: Jon Grgas

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Timothy SPETERS Date: 27 Jun 19

Signed: Timothy SPETERS

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: P OTR -01

LOCATION/RM #: Kitchen WO# 9439

ASSET # 1202

MECHANIC
SIGNATURE: *Salter*

DATE: 6/11/18

START TIME: 900

FINISH TIME: 900

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	Check heater coils and associated piping for leaks or corrosion.	/		
2	Clean heating coil. Brush vacuum where accessible.	/		
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	/		
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	/		
5	Check motor and fan shaft bearings for noise, vibration, overheating, lubricate bearings.	/		
6	Verify proper control by modulating the thermostat through complete cycle.	/		
7	Inspect unit for proper operation.	/		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For amounts exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

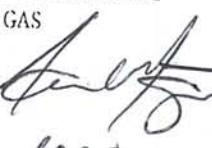
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: P 055-01
LOCATION/RM #: Kitchen WO# 9433 ASSET # 4030

MECHANIC
SIGNATURE:

DATE:

START TIME:



6/20/19

1000

FINISH TIME: 1000

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
2		/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
12	As needed, clean spark electrode and reset gap, replace if necessary.	/		
13	Inspect flue pipe and connections.	/		
14	If applicable, inspect and clean outside air blower and blower intake.	/		
15	Inspect unit for proper operation.	/		
16	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: *Pl Qtr 201*LOCATION/RM #: *WRC 101* WO# *293* ASSET # *9201*MECHANIC
SIGNATURE: *John*DATE: *6/22/18*START TIME: *1010*FINISH TIME: *1015*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
12	As needed, clean spark electrode and reset gap, replace if necessary.	/		
13	Inspect flue pipe and connections.	/		
14	If applicable, inspect and clean outside air blower and blower intake.	/		
15	Inspect unit for proper operation.	/		
16	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: P-055-01

MECHANIC
SIGNATURE:

DATE:

6/27/18

LOCATION/RM #: DRECE WO# 8439

START TIME:

1020

FINISH TIME:

1030

ASSET # 4249

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.
- 3 For gsa/oil heaters:
 1. Remove access panels if applicable.
 2. Check the fire box liner or refractory for cracks and leaks.
 3. Check all gas lines for leaks. Repair as needed.
- 4 Clean dirt from heater, vacuuming is preferred.
- 5 Check operation of gas valve.
- 6 Check for gas leaks.
- 7 Check operation of thermostat.
- 8 If applicable, replace primary air intake filter.
- 9 As needed, clean spark electrode and reset gap, replace if necessary.
- 10 Inspect flue pipe and connections.
- 11 If applicable, inspect and clean outside air blower and blower intake.

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: PA 655-01

MECHANIC
SIGNATURE: 

DATE: 1/20/13

LOCATION/RM #: Front Room WO# 8439 ASSET # 4286

START TIME: 1030

FINISH TIME: 1090

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.
- 3 Check heater coils and associated piping for leaks or corrosion.
- 4 Clean heating coil. Brush vacuum where accessible.
- 5 Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.
- 6 Inspect fan for bent blades, unbalance, excessive noise and vibration.
- 7 Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.
- 8 Verify proper control by modulating the thermostat through complete cycle.
- 9 Inspect unit for proper operation.
- 10 Inspect unit for overall condition and recommend for replacement or other needed repairs.

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

Electric Nor 615

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: P000100

LOCATION/RM #: Hutch WO# 9439

ASSET # 4289

MECHANIC
SIGNATURE: 

DATE: 06/18

START TIME: 1030

FINISH TIME: 1040

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
12	As needed, clean spark electrode and reset gap, replace if necessary.	/		
13	Inspect flue pipe and connections.	/		
14	If applicable, inspect and clean outside air blower and blower intake.	/		
15	Inspect unit for proper operation.	/		
16	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Pp Q55-01

LOCATION/RM #: Berlin WO# 8433

ASSET # 4303

MECHANIC
SIGNATURE:
John

START TIME: 1040

DATE: 12/18

FINISH TIME: 1050

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
2	For gsa/oil heaters:			
3	1. Remove access panels if applicable.			
4	2. Check the fire box liner or refractory for cracks and leaks.			
5	3. Check all gas lines for leaks. Repair as needed.			
6	Clean dirt from heater, vaccuming is preferred.			
7	Check operation of gas valve.			
8	Check for gas leaks.			
9	Check operation of thermostat.			
10	If applicable, replace primary air intake filter.			
11	As needed, clean spark electrode and reset gap, replace if necessary.			
12	Inspect flue pipe and connections.			
13	If applicable, inspect and clean outside air blower and blower intake.			
14	Inspect unit for proper operation.			
15	Inspect unit for overall condition and recommend for replacement or other needed repairs.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Po 055-01

LOCATION/RM #: Boiler

2nd

WO# 9439

ASSET # A3026

MECHANIC
SIGNATURE:
Facet

START TIME: 1045

DATE: 2/23/12

FINISH TIME: 10 1055

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.
- 2 For gsa/oil heaters:
 1. Remove access panels if applicable.
 2. Check the fire box liner or refractory for cracks and leaks.
 3. Check all gas lines for leaks. Repair as needed.
- 3 Clean dirt from heater, vaccuming is preferred.
- 4 Check operation of gas valve.
- 5 Check for gas leaks.
- 6 Check operation of thermostat.
- 7 If applicable, replace primary air intake filter.
- 8 As needed, clean spark electrode and reset gap, replace if necessary.
- 9 Inspect flue pipe and connections.
- 10 If applicable, inspect and clean outside air blower and blower intake.
- 11 Inspect unit for proper operation.

Note The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: P0655-01

LOCATION/RM #: Cages

WO# 9439

ASSET # 4566

MECHANIC
SIGNATURE:

DATE:

6/22/18

START TIME:

1100

FINISH TIME:

1110

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
12	As needed, clean spark electrode and reset gap, replace if necessary.	/		
13	Inspect flue pipe and connections.	/		
14	If applicable, inspect and clean outside air blower and blower intake.	/		
15	Inspect unit for proper operation.	/		
16	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

3

PC