

ATTACHMENT J-0200000-05  
FORMS

**CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pr 067

Date of Visit: 6/20/19

Contractor Personnel on Site:

1. Tony Georges
2. Jim Beertjer
3. Scott Warr

- 4.
- 5.
- 6.

**Work Performed:**

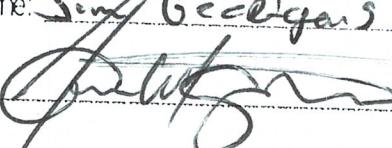
**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 9127
2. 9386
3. 9335
4. 8443

**CERTIFICATION OF WORK**

To be signed by the Contractor:

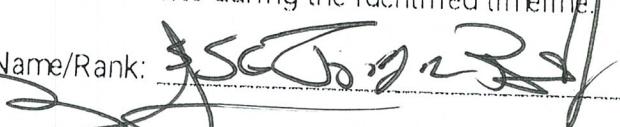
Print Name: Jim Georges Date: 6-20-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: 3500.02361 Date: 20 Jun 19

Signed: 

E-Mail:

OTHER RECURRING SERVICES CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Pro67 Date of Visit: 8/20/19

Contractor Personnel on Site:

1. Tony Geraas
2. Jim Geertges
3. Scott Werry
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

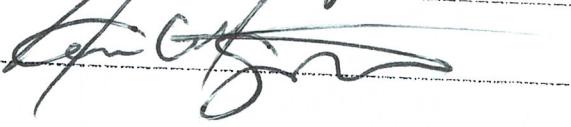
Work Performed:

Other Recurring Services

1. 9209
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

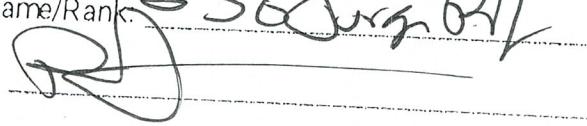
**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Jim Geertges Date: 6-20-19  
Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SSgt Jrg R Date: 20 Jun 19  
Signed: 

E-Mail:

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**VACUUM PUMP**

ACTIVITY AND BLDG #: *Pr 067 ~01*  
 LOCATION: *DRILL Wk# 9336 asset # 4071*

MECHANIC  
SIGNATURE: *John*

DATE: *6/20/19*START TIME: *830*FINISH TIME: *890*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE	NOTES/ACTIONS	
			(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<i>/</i>		
2	Read and understand manufacturer's instructions of each device before making adjustments to the device or to the system PRIOR to making any changes.	<i>/</i>		
3	Schedule service outages for the areas controlled by the field panel.	<i>/</i>		
4	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<i>/</i>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Drain oil from reservoir if applicable. Place oil in a proper receptacle for oil disposal.	<i>NP</i>		
2	Remove oil filter and replace, if applicable.	<i>NP</i>		
3	Remove oil sight glass and clean as needed.	<i>NP</i>		
4	Fill with the appropriate type and amount of oil if applicable. Refer to manufacturer's specifications for the equipment.	<i>NP</i>		
5	Remove the exhaust filter and replace.	<i>NP</i>		
6	Check the exhaust chamber and oil return line for clogging. Clean if needed.	<i>NP</i>		
7	Inspect the exhaust chamber for excess oil. Wipe out if needed.	<i>NP</i>		
8	Inspect the vacuum inlet filter.	<i>/</i>		
9	Wipe out the interior of the filter housing.	<i>NP</i>		
10	Wipe exterior surfaces of the pump free of debris and oil.	<i>/</i>		
11	Remove and clean the vacuum diverter valve. Replace with new if needed.	<i>NP</i>		
12	If applicable, check the drive belt for cracks fraying and stretching. Replace if worn.	<i>/</i>		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.  
 Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

*1st FURN RECD*

*bk*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, ELECTRIC

SITE AND BLDG #: *Pr 067-01*MECHANIC  
SIGNATURE: *[Signature]*LOCATION/RM #: *Brake Stair*  
WO# *7386* ASSET # *4208*DATE: *6/20/19*START TIME: *845*FINISH TIME: *853*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES      NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.
- 2 Check heater coils and associated piping for leaks or corrosion.
- 3 Clean heating coil. Brush vacuum where accessible.
- 4 Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.
- 5 Inspect fan for bent blades, unbalance, excessive noise and vibration.
- 6 Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.
- 7 Verify proper control by modulating the thermostat through complete cycle.
- 8 Inspect unit for proper operation.
- 9 Inspect unit for overall condition and recommend for replacement or other needed repairs.

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

*U14 - 3*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: *PA 067-1*LOCATION/RM #: *DRLLC*WO# *9386*

ASSET #

*4242*MECHANIC  
SIGNATURE: *John*DATE: *8/20/18*START TIME: *850*FINISH TIME: *900*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS OF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<i>/</i>		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<i>/</i>		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	<i>/</i>		
5	2. Check the fire box liner or refractory for cracks and leaks.	<i>/</i>		
6	3. Check all gas lines for leaks. Repair as needed.	<i>/</i>		
7	4. Clean dirt from heater, vaccuming is preferred.	<i>/</i>		
8	5. Check operation of gas valve.	<i>/</i>		
9	6. Check for gas leaks.	<i>/</i>		
10	7. Check operation of thermostat.	<i>/</i>		
11	8. If applicable, replace primary air intake filter.	<i>/</i>		
12	9. As needed, clean spark electrode and reset gap, replace if necessary.	<i>/</i>		
13	10. Inspect flue pipe and connections.	<i>/</i>		
14	11. If applicable, inspect and clean outside air blower and blower intake.	<i>/</i>		
15	12. Inspect unit for proper operation.	<i>/</i>		
16	13. Inspect unit for overall condition and recommend for replacement or other needed repairs.	<i>/</i>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

*1 R14 - 6**BVC*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: PA 067 -01

MECHANIC  
SIGNATURE:

DATE:

6/2/18

LOCATION/RM #: Boiler WO# 888 ASSET # 4298

START TIME:

900

FINISH TIME:

710

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	For gsa/oil heaters:	/		
1	1. Remove access panels if applicable.	/		
2	2. Check the fire box liner or refractory for cracks and leaks.	/		
3	3. Check all gas lines for leaks. Repair as needed.	/		
2	Clean dirt from heater, vaccuming is preferred.	/		
3	Check operation of gas valve.	/		
4	Check for gas leaks.	/		
5	Check operation of thermostat.	/		
6	If applicable, replace primary air intake filter.	/		WP
7	As needed, clean spark electrode and reset gap, replace if necessary.	/		WP
8	Inspect flue pipe and connections.	/		
9	If applicable, inspect and clean outside air blower and blower intake.	/		
10	Inspect unit for proper operation.	/		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

UH - 4

BK

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: PA 067 -01

LOCATION/RM #: 611012R

WO# 9386

ASSET # 4300

MECHANIC  
SIGNATURE:  
*John*

START TIME: 900

DATE: 6/20/19

920

FINISH TIME:

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/	
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
	As needed, clean spark electrode and reset gap, replace if necessary.	/		
	Inspect flue pipe and connections.	/		
	If applicable, inspect and clean outside air blower and blower intake.	/		
	Inspect unit for proper operation.	/		
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

WF ~ 2

*BL*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

P0 067-0,

LOCATION/RM #:

2009

WO# 9386

ASSET # 4301

MECHANIC  
SIGNATURE:

START TIME:



DATE:

6/20/19

FINISH TIME:

830

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS OF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
	As needed, clean spark electrode and reset gap, replace if necessary.	/		NA
	Inspect flue pipe and connections.	/		NA
	If applicable, inspect and clean outside air blower and blower intake.	/		
	Inspect unit for proper operation.	/		
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

WF - 3

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: P1 067-07

LOCATION/RM #: 2nd floor WO# 9386  
MEN ASSET # 4362MECHANIC  
SIGNATURE:

START TIME:

DATE:

830

FINISH TIME:

6/20/19  
840

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
	As needed, clean spark electrode and reset gap, replace if necessary.	/		
	Inspect flue pipe and connections.	/		
	If applicable, inspect and clean outside air blower and blower intake.	/		
	Inspect unit for proper operation.	/		
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

WF-5

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

P# 067-01

MECHANIC  
SIGNATURE:

DATE:

6/20/19

LOCATION/RM #:

WO# 9386

ASSET # 4309

START TIME:

FINISH TIME:

8:00

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
	As needed, clean spark electrode and reset gap, replace if necessary.	/		NA
	Inspect flue pipe and connections.	/		NA
	If applicable, inspect and clean outside air blower and blower intake.	/		
	Inspect unit for proper operation.	/		
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

WF - 4



PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: PR 067-01

MECHANIC  
SIGNATURE:*John M. Berger*

DATE:

6/20/18

LOCATION/RM #: Femail WO# 9386

START TIME:

950

2nd Flr

ASSET # 4301

FINISH TIME:

1000

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	2. Check the fire box liner or refractory for cracks and leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	Clean dirt from heater, vaccuming is preferred.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Check operation of gas valve.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Check for gas leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Check operation of thermostat.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Inspect unit for proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

WF - 6

*PSL*

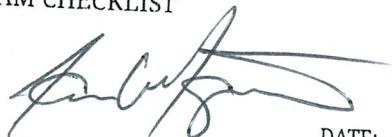
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, ELECTRIC

SITE AND BLDG #: PR 067-001

LOCATION/RM #: Vacut WO# 9386 ASSET # 4318

MECHANIC  
SIGNATURE:

START TIME:

  
 1000

DATE:

6/2/19

FINISH TIME:

1010

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	Check heater coils and associated piping for leaks or corrosion.	/		
4	Clean heating coil. Brush vacuum where accessible.	/		
5	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	/		
6	Inspect fan for bent blades, unbalance, excessive noise and vibration.	/		
7	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	/		
8	Verify proper control by modulating the thermostat through complete cycle.	/		
9	Inspect unit for proper operation.	/		
10	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

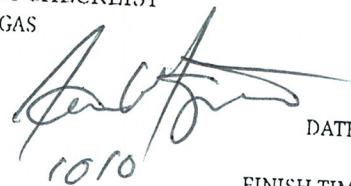
GUD - ,

BKT

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

P2 067-01

MECHANIC  
SIGNATURE:

DATE:

6/26/19

LOCATION/RM #:

heating

WO# 9386

ASSET #

4502

START TIME:

1010

FINISH TIME:

1020

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE	NOTES/ ACTIONS
		YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	
3	For gsa/oil heaters:		
4	1. Remove access panels if applicable.	/	
5	2. Check the fire box liner or refractory for cracks and leaks.	/	
6	3. Check all gas lines for leaks. Repair as needed.	/	
7	2. Clean dirt from heater, vaccuming is preferred.	/	
8	3. Check operation of gas valve.	/	
9	4. Check for gas leaks.	/	
10	5. Check operation of thermostat.	/	
11	6. If applicable, replace primary air intake filter.	/	
	7. As needed, clean spark electrode and reset gap, replace if necessary.	/	NP
	8. Inspect flue pipe and connections.	/	
	9. If applicable, inspect and clean outside air blower and blower intake.	/	
	10. Inspect unit for proper operation.	/	
	11. Inspect unit for overall condition and recommend for replacement or other needed repairs.	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

2 PC

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

PR 067 - 01

LOCATION/RM #:

Case, WO# 9286 ASSET # 4589

MECHANIC  
SIGNATURE:*John C. Taylor*

DATE:

6/20/19  
1040

START TIME:

1030

FINISH TIME:

1040

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5	2. Check the fire box liner or refractory for cracks and leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6	3. Check all gas lines for leaks. Repair as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7	Clean dirt from heater, vaccuming is preferred.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8	Check operation of gas valve.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9	Check for gas leaks.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10	Check operation of thermostat.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11	If applicable, replace primary air intake filter.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	As needed, clean spark electrode and reset gap, replace if necessary.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Inspect flue pipe and connections.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	If applicable, inspect and clean outside air blower and blower intake.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Inspect unit for proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

GUIT

2,3,4,✓

Asset # 4589 - A Needs New Thermostat  
4589 - D cracked Head Exchange

BL