

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: PF 079 Date of Visit: 3/26 /19

Contractor Personnel on Site:

1. Josh Gergens
2. Scott Werry
3. Jim Geertgens
4. _____
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 7645
2. 7767
3. 8026
4. 7816

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geertgens Date: 3-26-19

Signed: Jim Geertgens

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Josh Sutton GS-11 Date: 26 Mar 19

Signed: J. E. Sutton

E-Mail: joshua.e.sutton2.civ@mail.mil

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: P 079 Date of Visit: 3/26/19

Contractor Personnel on Site:

1. <u>Tom Gatzens</u>	4. _____
2. <u>Jim Geertges</u>	5. _____
3. <u>Scott Wenz</u>	6. _____

Work Performed:

Other Recurring Services

1. <u>7544</u>	2. _____
3. _____	4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Tom Gatzens Date: 3-26-19

Signed: Tom Gatzens

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Josh Sutton GS-11 Date: 26 Mar 19

Signed: J. Elliott

E-Mail: joshua.e.sutton2.civ@mail.mil

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
CHILLER CONTROL PANEL (ANNUAL)

ACTIVITY AND BLDG #: *Pr 079-01*LOCATION: *121 W 6th EC26 Asset # 5306*MECHANIC
SIGNATURE:

START TIME:

DATE:

3/26/19

FINISH TIME:

845

ITEM #	DESCRIPTION	SPECIFIC INSTRUCTIONS	PASSED/COMPLETED		NOTES/AVERTISSEMENT	
			YES	NO	(If applicable, describe any deviation from standard procedure)	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.					
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.					
4	Schedule work with operating personnel, as needed.					
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.					
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.					
7	Replace defective control safeties (as work order) found while performing preventive maintenance.				NA	
JOB TO BE PERFORMED DATE EACH INSPECTION SERVICE						
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.					
2	Check and clean all electrical contacts and pneumatic orifices.					
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.				NA	
4	Check for bad indicator lights and gauges and replace as necessary.					
5	Test all controllers and set at proper set points.				NA	
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.				NA	

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
 Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

HVAC Control Panel for AHU-2

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
CHILLER CONTROL PANEL (ANNUAL)

ACTIVITY AND BLDG #: *pe 079-01*

LOCATION: *126 Wall 8026 Asset # 5332*

MECHANIC
SIGNATURE: *John L. Titzer*

DATE: *3/26/19*

START TIME: *840*

FINISH TIME: *850*

CHECK ITEM	DESCRIPTION	SPECIAL INSTRUCTIONS	TASK COMPLETED		NOTES/EXPLANATION
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		/		
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.		/		
4	Schedule work with operating personnel, as needed.		/		
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		/		
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.		/		
7	Replace defective control safeties (as work order) found while performing preventive maintenance.		/		
					NA
					TO BE PERFORMED AT EACH INSPECTION/ SERVICE
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.		/		
2	Check and clean all electrical contacts and pneumatic orifices.		/		
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.		/		NA
4	Check for bad indicator lights and gauges and replace as necessary.		/		
5	Test all controllers and set at proper set points.		/		NA
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.		/		NA

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

HUPC Control Panel

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
CHILLER CONTROL PANEL (ANNUAL)

ACTIVITY AND BLDG #: *Pr 079-0*LOCATION: 2nd Floor *W81" 802C Asset" 533C*

Furnace Room

MECHANIC
SIGNATURE: *[Signature]*DATE: *3/26/18*START TIME: *800*FINISH TIME: *855*

ITEM #	DESCRIPTION	CHECKED/NOT CHECKED	TASK COMPLETED		NOTES/AVAILABILITY
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.				
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.				
4	Schedule work with operating personnel, as needed.				
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.				
7	Replace defective control safeties (as work order) found while performing preventive maintenance.				
TO BE PERFORMED AT EACH INSPECTION/SERVICE					
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.				
2	Check and clean all electrical contacts and pneumatic orifices.				
4	Check pneumatic tubing for leaks or damage. Repair or replace as required.				
5	Check for bad indicator lights and gauges and replace as necessary.				
6	Test all controllers and set at proper set points.				
	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.				

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.
 Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

HVAC Control Panel for PHU-3

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
CHILLER CONTROL PANEL (ANNUAL)

ACTIVITY AND BLDG #: Pr 679-61

LOCATION: 121 Wall Street Asset # 5346

MECHANIC
SIGNATURE:

DATE: 3/26/18

START TIME: 850

FINISH TIME: 900

ITEM	CHECKPOINT DESCRIPTION	PASSED/COMPLETED		NOTES/ACHIEVEMENTS (GENERAL COMMENTS REGARDING THIS PREVENTATIVE MAINTENANCE)
		NOTES	TEST	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		/	
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.		/	
4	Schedule work with operating personnel, as needed.		/	
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.		/	
7	Replace defective control safeties (as work order) found while performing preventive maintenance.		/	NA
	(NUMBER PERFORMED DATE EACH INSPECTION SERVICE)			
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.		/	NA
2	Check and clean all electrical contacts and pneumatic orifices.		/	NA
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.		/	NA
4	Check for bad indicator lights and gauges and replace as necessary.		/	NA
5	Test all controllers and set at proper set points.		/	NA
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.		/	NA

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

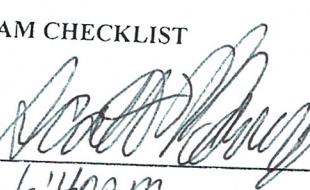
Additional Notes:

J R HVAC in 121

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: PR 079-4

LOCATION/RM #: 1st flrs WO# 8026 ASSET # 7401

MECHANIC
SIGNATURE: 

DATE: 3/26/18

START TIME: 6:40AM

FINISH TIME: 7:00AM

CHECK ITEM	DESCRIPTION	TASK COMPLETED YES / NO	NOTES/ACTIONS	
			IF OTHER COMPLETED, EXPLAIN NO, PROVIDE EXPLANATION	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>		
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>		
TO BE PERFORMED DURING INSPECTION SERVICE				
1	Open and tag switch.	<input checked="" type="checkbox"/>		
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>		
3	Check for proper light operation.	<input checked="" type="checkbox"/>		
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>		
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>		
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

4 R Four Head.

2 Poles closest to ARC

2 Heads out on each