

ATTACHMENT J-0200000-05  
FORMS

CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pr 08

Date of Visit: 3/8/19

Contractor Personnel on Site:

1. Troy Larson
2. Jim Geertsen
3. Scott Werry

- 4.
- 5.
- 6.

Work Performed:

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 7683
2. 7999
3. 7787
4. 8028

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geertsen

Date: 3-8-19

Signed: Jim Geertsen

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: BRENDA BYARS Date: 3-8-2019

Signed: Brenda Byars

E-Mail:

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**CHILLER CONTROL PANEL (ANNUAL)**

ACTIVITY AND BLDG #: *P2080-02*  
 LOCATION: *OM1 W04 E028 Asset # 8314*

MECHANIC SIGNATURE: *Jenifer S* DATE: *3/2/19*  
 START TIME: *1230* FINISH TIME: *1240*

ITEM #	CHILLER CONTROL PANEL DESCRIPTION	TASK COMPLETION		NOTES/AVAILABILITY (TEST, COMPLIANCE, SUGGESTIONS, PROVIDER APPROVAL)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		/	
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.		/	
4	Schedule work with operating personnel, as needed.	/		
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.	/		
7	Replace defective control safeties (as work order) found while performing preventive maintenance.		/	
(O)B) PERFORMED DATE EACH INSPECTION SERVICE				
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.	/		
2	Check and clean all electrical contacts and pneumatic orifices.	/		
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.	/	/	
4	Check for bad indicator lights and gauges and replace as necessary.	/		
5	Test all controllers and set at proper set points.		/	
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.		/	

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service. 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at [\(Provide Link to OEM Manual/Asset Library\)](#)

Additional Notes:

*Control Panel  
for Person.*