

ATTACHMENT J-0200000-05  
FORMS

CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pp 096

Date of Visit: 3/22/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Scott Werry
3. \_\_\_\_\_

4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 7484 7799
2. 7686 7967
3. 7749 \_\_\_\_\_
4. 8019 \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Scott Werry Date: 3/22/19

Signed: Scott Werry

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Hannah Flonian GS09 Date: 3/22/19

Signed: Hannah Flonian

E-Mail: hannah.l.flonian.civ@mail.mil

OTHER RECURRING SERVICES CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: Po 096 - Date of Visit: 3/22/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Scott Werry
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

Work Performed:

Other Recurring Services

1. 7590
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Scott Werry Date: 3/22/19  
Signed: Scott Werry

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Hannah Florian GS-09 Date: 3/22/19  
Signed: Hannah Florian

E-Mail: hannah.l.florian.civ@mail.mil

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**CHILLER CONTROL PANEL (ANNUAL)**

ACTIVITY AND BLDG #: Pr 086-01

LOCATION: Bayka Wk # 8019 Asset # 5202

MECHANIC  
SIGNATURE:

DATE: 3/22/19

START TIME: 7:30

FINISH TIME: 7:45

ITEM #	DESCRIPTION	NOTES/ACTUATION	TASK (COMPLETE)		NOTES/ACTUATION
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.			✓	
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.			✓	
4	Schedule work with operating personnel, as needed.		✓		
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	✓	
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.		✓		
7	Replace defective control safeties (as work order) found while performing preventive maintenance.		✓		N/A
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.		✓		
2	Check and clean all electrical contacts and pneumatic orifices.		✓		
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.		✓		
4	Check for bad indicator lights and gauges and replace as necessary.		✓		
5	Test all controllers and set at proper set points.		✓		N/A
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.		✓		N/A

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.  
 Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012, *Public Buildings Maintenance Standards Final*, October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

1 Ps

HVAC

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**CHILLER CONTROL PANEL (ANNUAL)**

ACTIVITY AND BLDG #: Pn 096-01

LOCATION: Burke  
New  
Ward 8019 Pass # 5268

MECHANIC  
SIGNATURE:

DATE: 3/22/13

START TIME: 7:45

FINISH TIME: 8:00

ITEM #	DESCRIPTION	PASSED (COMPLETED)		NOTES/ACHTUNG
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.		✓	
2	Read and understand the manufacturer's instructions before making any adjustments or calibrations.	✓	✓	
4	Schedule work with operating personnel, as needed.	✓		
5	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	✓	
6	Ensure appropriate site personnel are notified that alarms that may result from testing and to disregard them until testing is completed.	✓		
7	Replace defective control safeties (as work order) found while performing preventive maintenance.		N/A	
1	Clean and calibrate all controlling instruments (temperature and pressure transducers, etc.) in accordance with manufacturer's instructions and maintenance standard.	✓		
2	Check and clean all electrical contacts and pneumatic orifices.	✓		
3	Check pneumatic tubing for leaks or damage. Repair or replace as required.		N/A	
4	Check for bad indicator lights and gauges and replace as necessary.		N/A	
5	Test all controllers and set at proper set points.			
6	Check operating data and analyze for proper operation. Note unusual conditions such as compressor surge on maintenance log.		N/A	

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- General Services Administration (GSA) Public Building Service, 2012. *Public Buildings Maintenance Standards Final*. October 1.

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

I Re HVAC Control Panel  
For Chiller

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
LIGHTING, OUTSIDE

SITE AND BLDG #: *Pro 96-01*LOCATION/RM #: *M6-1*WO# *8019*ASSET # *7369*MECHANIC  
SIGNATURE: *Mark Murphy*DATE: *3/22/18*START TIME: *6:30 AM*FINISH TIME: *6:45 AM*

CHECK POINT	CHIEF ORIGIN DESCRIPTION	TASK COMPLETION		NOTES/ACTIONS (DESCRIBE DEFICIENCIES AND RECOMMENDATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>JOBS PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Open and tag switch.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Check for proper light operation.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

*PC* *Double*

*Light* *is* *out*