

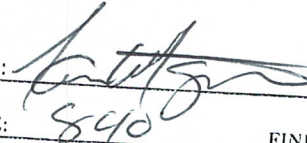
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

Pa 096-01

MECHANIC

SIGNATURE:



DATE:

4/3/18

LOCATION/RM #:

120

WO# 8242

ASSET #

5619

START TIME:

840

FINISH TIME:

845

CHECK ITEM	CORRECTIVE ACTION	REPAIR COMPLETED		REMARKS/ACCOMPLISH
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.			
2	Review all zone set points at the server.			
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.			
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.			
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.			
6	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.
To be performed by: HVAC Technician

Additional Notes:

1 Pc

Ser

ACTUAL

65

62.9

BK

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

PA 096-01

LOCATION/RM #:

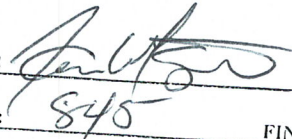
106

WO#

0240

ASSET #

5980

MECHANIC
SIGNATURE:


DATE:

4/3/19

START TIME:

845

FINISH TIME:

850

CHECK (YES/NO)	DESCRIPTION	THERMOSTAT		NOTES/REMARKS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			
SPECIAL INSTRUCTIONS				
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.			
2	Review all zone set points at the server.			
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.			
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.			
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.			
6	If applicable, replace battery as needed.			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.
To be performed by: HVAC Technician

Additional Notes:

1

PC

Ser

65

Account

58.8

BK

BK

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

Pc 086-01

LOCATION/RM #:

Duke

WO#

2042

ASSET #

6079

MECHANIC

SIGNATURE:



DATE:

4/3/19

START TIME:

850

FINISH TIME:

855

CHECKLIST DESCRIPTION		TO BE PERFORMED AT EACH INSPECTION SERVICE	
ITEM NO.	DESCRIPTION	YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		
2	Review all zone set points at the server.		
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		
6	If applicable, replace battery as needed.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

l

Pc

Ser

50

Actual

50.9

BK

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

Pc 09C-01

LOCATION/RM #:

DALL

WO#

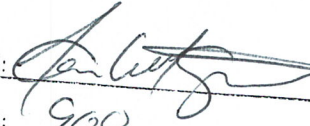
8242

ASSET #

6222

MECHANIC

SIGNATURE:



DATE:

4/3/18

START TIME:

900

FINISH TIME:

910

CHECK POINTS		SPECIAL INSTRUCTIONS		COMMENTS	
NO.	DESCRIPTION	YES	NO	DATE	INITIALS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.				
2	Review all zone set points at the server.				
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.				
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.				
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.				
6	If applicable, replace battery as needed.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

2

Pc

Ser

70

Acruac

52.9

70 BK

48.0

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

Pa 096-01

LOCATION/RM #:

101

WO#

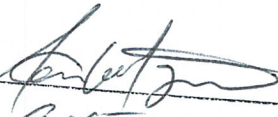
E242

ASSET #

6226

MECHANIC

SIGNATURE:



DATE:

4/3/18

START TIME:

915

FINISH TIME:

925

CHECK (INITIALS)		CHECK (REINSTRUCTION)		SPECIAL INSTRUCTIONS		REMARKS/ACTIONS	
ITEM	DESCRIPTION	YES	NO	YES	NO	YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.						
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.						
TO BE PERFORMED AT EACH INSPECTION SERVICE							
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.						
2	Review all zone set points at the server.						
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.						
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.						
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.						
6	If applicable, replace battery as needed.						

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

2

PC

BK

Ser

60

60

ACRune

56.3

57.5

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

Pr 096-c1

MECHANIC

SIGNATURE:

[Signature]

DATE:

4/3/18

LOCATION/RM #:

105/106

WO# E242

ASSET # 6233

START TIME:

930

FINISH TIME:

940

ITEM NO.	DESCRIPTION	YES	NO	REMARKS/NOTES
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		✓	
2	Review all zone set points at the server.		✓	
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		✓	
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		✓	
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		✓	
6	If applicable, replace battery as needed.		✓	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
To be performed by: HVAC Technician

Additional Notes:

2

Pr

Set

65

65

Actual

60.2

63.3

P/K

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

PA 696-C1

LOCATION/RM #:

WO# 5242

ASSET # 6239

MECHANIC

SIGNATURE:

DATE:

4/3/19

START TIME:

940

FINISH TIME:

950

CHECK (YES/NO)	CHECK DESCRIPTION	TO BE PERFORMED AT EACH INSPECTION SERVICE	
		YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		
2	Review all zone set points at the server.		
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		
6	If applicable, replace battery as needed.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

BK 2 PC

Ser

55

55

Perunc

56.3

56.3