

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pa166-03 Date of Visit: 8-22, 8-23

Contractor Personnel on Site:

- |                          |          |
|--------------------------|----------|
| 1. <u>Dominic Stango</u> | 3. _____ |
| 2. _____                 | 4. _____ |

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. wo# 10213, 10477
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

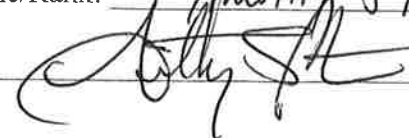
Print Name: Dominic Stango Date: 8-23-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TIMOTHY S PETERS Date: 23 AUG 19

Signed: 

E-Mail: \_\_\_\_\_

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** Filter Replacement

SITE AND BLDG #: Pa166-03

MECHANIC  
SIGNATURE: 

DATE: 8-23-19

LOCATION/RM #: NA

START TIME: 10

FINISH TIME: 10:10

| Site Location | WO #  | Asset # | PM # | Manufac turer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|-------|---------|------|---------------|--------------|----------|-------------------|----------------|
| Pa166         | 10213 | 3109    |      |               |              |          | Air handler       |                |

| CHECK POINT | CHECKPOINT DESCRIPTION                                                        |  | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION) |
|-------------|-------------------------------------------------------------------------------|--|---------------|----|-------------------------------------------------------------------------|
|             | TO BE PERFORMED AT EACH INSPECTION SERVICE                                    |  | YES           | NO |                                                                         |
| 1           | Check, clean, and/or replace both internal and external filters as necessary. |  | ✓             |    |                                                                         |
| 2           | Label and Date Filter                                                         |  | ✓             |    |                                                                         |
| 3           | Did YELLOW Maintenance Tag get Initialed                                      |  | ✓             |    |                                                                         |
| 3           | Did all High Asset Filters get Changed                                        |  | ✓             |    | Make sure YELLOW Maint Tag is initialed on Asset                        |
| Qty         | Size                                                                          |  |               |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO. PROVIDE EXPLANATION) |
| 6           | 16 X 10 X 4                                                                   |  |               |    |                                                                         |
|             |                                                                               |  |               |    |                                                                         |
|             |                                                                               |  |               |    |                                                                         |
|             |                                                                               |  |               |    |                                                                         |
|             |                                                                               |  |               |    |                                                                         |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW **Additional Notes:**

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST Filter Replacement

SITE AND BLDG #: Pa 166-03

MECHANIC

SIGNATURE: 

DATE: 8-20-19

LOCATION/RM #: NA

START TIME: 10:20

FINISH TIME: 10:30

| Site Location | WO #  | Asset # | PM # | Manufac turer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|-------|---------|------|---------------|--------------|----------|-------------------|----------------|
| Pa 166        | 10213 | 3380    |      |               |              |          |                   |                |

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                        | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--------------------------------------------|-------------------------------------------------------------------------------|---------------|----|-------------------------------------------------------------------------|
|                                            |                                                                               | YES           | NO |                                                                         |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                               |               |    |                                                                         |
| 1                                          | Check, clean, and/or replace both internal and external filters as necessary. | ✓             |    |                                                                         |
| 2                                          | Label and Date Filter                                                         | ✓             |    |                                                                         |
| 3                                          | Did YELLOW Maintenance Tag get Initialed                                      | ✓             |    | Make sure YELLOW Maint Tag is initialed on Asset                        |
| 3                                          | Did all High Asset Filters get Changed                                        | ✓             |    |                                                                         |
| Qty                                        | Size                                                                          |               |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
| 4                                          | 20x20x2                                                                       |               |    |                                                                         |
|                                            |                                                                               |               |    |                                                                         |
|                                            |                                                                               |               |    |                                                                         |
|                                            |                                                                               |               |    |                                                                         |
|                                            |                                                                               |               |    |                                                                         |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: GMW Additional Notes: