

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: WVQ38

Date of Visit: 5/2/19

Contractor Personnel on Site:

1. Tony Brown
2. Jim Gertzen
3. Gary Beitzel

- 4.
- 5.
- 6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 8498
2. 8613
3. 8801
4. 8702

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Gertzen

Date: 5-2-19

Signed: Jim Gertzen

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Denis, Shaw SSG

Date: 20190502

Signed: Denis, Shaw

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: WV 038 Date of Visit: 5/2/19

Contractor Personnel on Site:

1. Tony Lazarus
2. Jim Geertzen
3. Gary Bartzel
4. _____
5. _____
6. _____

Work Performed:

Other Recurring Services

1. 8573
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: John Geertzen Date: 5-2-19
Signed: John Geertzen

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Dennis, SSG, SSG Date: 20190505
Signed: Dennis

E-Mail: Ssgaw.m.d

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: WU 038-02

LOCATION/RM #: ENTRANCE WO# 8873

ASSET # 743*

MECHANIC
SIGNATURE:

START TIME:

May 12

DATE:

5/12/19

FINISH TIME: 6:00

PROCEDURE	DESCRIPTION	SPECIAL INSTRUCTIONS		DATE PERFORMED	SECTION SERVICED
		YES	NO		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	X	✓		
2	Schedule and coordinate work with operating personnel.	X	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X	✓		
4	Open and tag switch.	X	✓		
5	Inspect visual condition of wiring. Look for evidence of overheating.	X	✓		
6	Check for proper light operation.	X	✓		
7	Test operation of automatic switches/ time clock/ photocells if applicable.	X	✓		
8	Inspect light pole and mounting devices for deficiencies.	X	✓		
9	For any noted deficiency, takes pictures and open corrective maintenance ticket.	X	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1 R

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: *WUC38-02*LOCATION/RM #: *MEP* WO# *8873*ASSET # *7480*MECHANIC
SIGNATURE:*Sayy Begay*DATE: *5/2/19*START TIME: *5:45*FINISH TIME: *6:00*

ITEM # (ITEM #)	DESCRIPTION (ITEM #)	PERFORMED INSTRUCTIONS	NOTES	NOTES	
				PERFORMED	NOT PERFORMED
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	/		
2	Schedule and coordinate work with operating personnel.	/	/		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/	/		
4	Open and tag switch.	/	/		
5	Inspect visual condition of wiring. Look for evidence of overheating.	/	/		
6	Check for proper light operation.	/	/		
7	Test operation of automatic switches/ time clock/ photocells if applicable.	/	/		
8	Inspect light pole and mounting devices for deficiencies.	/	/		
9	For any noted deficiency, takes pictures and open corrective maintenance ticket.	/	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

2 P

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
LIGHTING, OUTSIDE

SITE AND BLDG #: WU038-02LOCATION/RM #: MEP WO# 8573ASSET # 7447MECHANIC
SIGNATURE:Say BichDATE: 5/2/18START TIME: 5:45FINISH TIME: 6:00

ITEMS (Check)	DESCRIPTION/INSTRUCTIONS	SPECIAL INSTRUCTIONS	
		ITEMS COMPLETED	ITEMS NOT COMPLETED
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Schedule and coordinate work with operating personnel.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TO BE PERFORMED AT EACH INSPECTION SERVICE			
1	Open and tag switch.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Inspect visual condition of wiring. Look for evidence of overheating.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Check for proper light operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Test operation of automatic switches/ time clock/ photocells if applicable.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Inspect light pole and mounting devices for deficiencies.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	For any noted deficiency, takes pictures and open corrective maintenance ticket.	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

3 R

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: *WU 028-02*LOCATION/RM #: *Mel*WO# *8573*ASSET # *7868*MECHANIC
SIGNATURE: *John G.*DATE: *5/2/18*START TIME: *940*FINISH TIME: *1000*

ITEMS	DESCRIPTION	STATUS	NOTES/ACTIONS	SPECIAL INSTRUCTIONS	
				YES	NO
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			/	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
GATES					
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.			/	
2	Check all locking devices. Lubricate as required.			/	
3	Inspect center gate support rollers and lubricate as required.			/	
4	Clean roller track of any debris.			/	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.			/	
6	Check for any obstructions that retard full swing or movement of the gate.			/	
7	Check that shrubs and trees are pruned clear of gate.			/	
8	Check hold open devices for proper operation. Lubricate as required.			/	
FENCES					
1	Check posts and corner posts, support guys, and horizontal bars between each support post.				
2	Check wire and anchor point; re-stretch and re-anchor if necessary.				
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.				
4	Treat with galvanized protectant where rust has developed.				
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).				
6	Check that shrubs and trees are pruned clear of fencing.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

/ R

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES, FENCES, SECURITY AND ACCESS

SITE AND BLDG #: WU 038-02LOCATION/RM #: M60 WO# 8873ASSET # 7827MECHANIC
SIGNATURE: JohnDATE: 5/21/19START TIME: 950FINISH TIME: 1010

ITEM NUMBER	DESCRIPTION	SPECIAL INSTRUCTIONS	TASK COMPLETED		NOTES/ACTIONS (INCLUDES COMMENTS, CHARGES, OR PROVIDED EXPLANATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.			/	
TO BE PERFORMED AT EACH INSPECTION SERVICE					
GATES					
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.			/	
2	Check all locking devices. Lubricate as required.			/	
3	Inspect center gate support rollers and lubricate as required.			/	
4	Clean roller track of any debris.			/	
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.			/	
6	Check for any obstructions that retard full swing or movement of the gate.			/	
7	Check that shrubs and trees are pruned clear of gate.			/	
8	Check hold open devices for proper operation. Lubricate as required.			/	<i>NO NO</i>
FENCES					
1	Check posts and corner posts, support guys, and horizontal bars between each support post.				
2	Check wire and anchor point; re-stretch and re-anchor if necessary.				
3	Inspect fence anchors along the bottom of the fence and at the point where the fence is connected to the post.				
4	Treat with galvanized protectant where rust has developed.				
5	If approved, apply weed control along entire base of fence. Consult the Safety Data Sheets (SDS) for hazardous ingredients and proper personal protective equipment (PPE).				
6	Check that shrubs and trees are pruned clear of fencing.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: