

ATTACHMENT J-0200000-05  
FORMS

CERTIFICATION OF WORK  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: WU 043

Date of Visit: 3/22/19

Contractor Personnel on Site:

1. Tom Graziano
2. Scott Wesley
3. \_\_\_\_\_

4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 7699
2. 7953
3. 7856
4. \_\_\_\_\_

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Tom Graziano Date: 3/22/19  
Signed: Tom Graziano

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: MacDonald Trevor SGT Date: 20190322  
Signed: Trevor MacDonald

E-Mail: trevor.macdonald@usajobs.gov

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**VEHICLE EXHAUST REMOVAL**

SITE AND BLDG #: WU 043-02LOCATION/RM #: 0m5 WO# 7876 ASSET # 8081MECHANIC  
SIGNATURE: TorDATE: 3/20/18START TIME: 10:15FINISH TIME: 11:00

ITEM #	DESCRIPTION/DESCRIPTION	SPECIAL INSTRUCTIONS	BASIS COMPLETED		NOTES/ACTIONS (IF BASIS COMPLETED CHECKED, DO NOT PROVIDE EXPLANATION)
			YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
1	Start and stop fan with local switch	TO BE PERFORMED AT EACH INSPECTION SERVICE			
2	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.				
3	Inspect, adjust belts and pulleys. Replace belt as needed.				
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.				
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.				
6	Clean fan as needed.				
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.				
8	Repair as needed				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.  
 To be performed by: General Maintenance Worker  
 Additional Notes:

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