

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WO 053-01

LOCATION/RM #: 121 WO# 5234 ASSET # 6010

MECHANIC
SIGNATURE: *[Signature]*

DATE: 4/2/18

START TIME: 10:50

FINISH TIME: 11:00

ITEM #	DESCRIPTION	PERFORMED	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
1	If EMS (Energy Management System) exists, run the manufacturer's diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		
2	Review all zone set points at the server.		
3	Inspect thermostat installation, ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		
5	Check time-of-day schedule to confirm consistency with facility operation.		
6	Adjust schedule as needed.		
6	If applicable, replace battery as needed.		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #:

WV 053-01

LOCATION/RM #: 123

WO# 8234

ASSET # 6001

MECHANIC
SIGNATURE

DATE:

4/2/18

START TIME: 11:00

FINISH TIME: 11:10

ITEM #	DESCRIPTION	PERFORMED	DATE
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	N/A	
2	Review all zone set points at the server.	N/A	
3	Inspect thermostat installation, ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	N/A	
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	✓	
5	Check time-of-day schedule to confirm consistency with facility operation.	✓	
6	Adjust schedule as needed.		
	If applicable, replace battery as needed.	N/A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WU 053 - GLOCATION/RM #: 13C WO# 8239 ASSET # 6012MECHANIC
SIGNATURE: [Signature]DATE: 4/2/18START TIME: 11:10FINISH TIME: 11:20

ITEM #	DESCRIPTION	PERFORMED	DATE	INITIALS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	☒		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	☒		
1	If EMS (Energy Management System) exists, run the manufacturer's diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	☒		N/A
2	Review all zone set points at the server.	☒		N/A
3	Inspect thermostat installation, ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	☒		N/A
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	☒		N/A
5	Check time-of-day schedule to confirm consistency with facility operation.	☒		N/A
6	Adjust schedule as needed.	☒		N/A
6	If applicable, replace battery as needed.	☒		N/A

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WJ083-01

LOCATION/RM #: 125A WO# 8239 ASSET # 6013

MECHANIC
SIGNATURE: *[Signature]*

DATE: 4/6/19

START TIME: 11:20

FINISH TIME: 11:30

ITEM NO.	DESCRIPTION	PERFORMED	DATE
1	In addition to the procedure(s) outlined in this standard, the equipment shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
1	If EMS (Energy Management System) exists, run the manufacturer's diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	N/A	
2	Review all zone set points at the server.	N/A	
3	Inspect thermostat installation, ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	N/A	
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	✓	
5	Check time-of-day schedule to confirm consistency with facility operation.	✓	
6	Adjust schedule as needed.	N/A	
	If applicable, replace battery as needed.	N/A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WU 083-01

LOCATION/ROOM #: Thermostat WOH #234 ASSET # 6014

MECHANIC
SIGNATURE: *[Signature]*

DATE: 4/2/18

START TIME: 11:30

FINISH TIME: 11:40

CHECKS (01-08)		COMMENTS		STATUS	
1	In addition to the procedure(s) outlined in this standard, the equipment shall be strictly adhered.				
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.				
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.				
2	Review all zone set points at the server.				
3	Inspect thermostat installation, ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.				
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.				
5	Check time-of-day schedule to confirm consistency with facility operation.				
6	Adjust schedule as needed.				
6	If applicable, replace battery as needed.				

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Ser 70 Action 71.5

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

STATE AND BLDG #: WV 052-01

LOCATION/RM #: Hall W04238 ASSET # 6015

MECHANIC
SIGNATURE: *[Signature]*

DATE: 4/2/15

START TIME: 11:40

FINISH TIME: 11:50

CHECKED BY		DATE		TIME	
1		In addition to the procedure(s) outlined in this standard, the equipment shall be strictly adhered.		✓	
2		Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
1		If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		N/A	
2		Review all zone set points at the server.		N/A	
3		Inspect thermostat installation, ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		✓	
4		Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		✓	
5		Check time-of-day schedule to confirm consistency with facility operation.		✓	
6		Adjust schedule as needed.		N/A	
7		If applicable, replace battery as needed.		N/A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

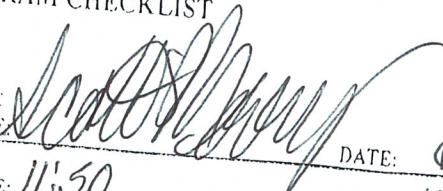
To be performed by: HVAC Technician

Additional Notes:

See lesson ACTION 68

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WV 053 - 01LOCATION/RM #: Hum WO# 8934 ASSET # 6014MECHANIC
SIGNATURE: DATE: 12/18START TIME: 11:50FINISH TIME: 12:00

ITEM NO.	DESCRIPTION	DATE COMPLETED	BY
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		N/A
2	Review all zone set points at the server.		N/A
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		N/A
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		
6	If applicable, replace battery as needed.		N/A

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Set Sensor RETURN 72.5

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WU053-07

LOCATION/RM #: 111 WO# 824 ASSET # 6007

MECHANIC
SIGNATURE: *[Signature]*

DATE: 4/2/18

START TIME: 12:00

FINISH TIME: 12:10

CHECK (0) (1) (2) (3) (4) (5) (6) (7) (8) (9) (10) (11) (12) (13) (14) (15) (16) (17) (18) (19) (20) (21) (22) (23) (24) (25) (26) (27) (28) (29) (30) (31) (32) (33) (34) (35) (36) (37) (38) (39) (40) (41) (42) (43) (44) (45) (46) (47) (48) (49) (50) (51) (52) (53) (54) (55) (56) (57) (58) (59) (60) (61) (62) (63) (64) (65) (66) (67) (68) (69) (70) (71) (72) (73) (74) (75) (76) (77) (78) (79) (80) (81) (82) (83) (84) (85) (86) (87) (88) (89) (90) (91) (92) (93) (94) (95) (96) (97) (98) (99)		INSTRUCTIONS		TO BE PERFORMED BY		EFFECTIVE DATE		INSPECTION SERVICE	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.								
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.								
1	If EMS (Energy Management System) exists, run the manufacturer's diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.								
2	Review all zone set points at the server.								
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.								
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.								
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.								
6	If applicable, replace battery as needed.								

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WUG53-01

LOCATION/RM #: 114 WO# 5234 ASSET # 6018

MECHANIC
SIGNATURE: *[Signature]*

DATE: 4/2/18

START TIME: 12:10

FINISH TIME: 12:20

ITEM NO.	DESCRIPTION	COMPL. Y/N	REMARKS
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.	N/A	
2	Review all zone set points at the server.	N/A	
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.	✓	
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.	✓	
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.	✓	
6	If applicable, replace battery as needed.	N/A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

Set 20 Accts 62.8

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PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST THERMOSTATS

SITE AND BLDG #: WV 053-01LOCATION/RM #: 115 WO# 9234 ASSET # 6019MECHANIC
SIGNATURE: [Signature]DATE: 4/2/18START TIME: 12:30FINISH TIME: 12:30

CHECK (CIRCLE)		COMPLIANCE INFORMATION	TECHNICIAN INITIALS	DATE
GENERAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.		✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	If EMS (Energy Management System) exists, run the manufacturers diagnostic software for the wireless system. This diagnostic shall produce a report of all functional aspects of the wireless system indicating faults that should be addressed in this maintenance.		N/A	
2	Review all zone set points at the server.		N/A	
3	Inspect thermostat installation; ensure mounting is correct, fastened secure and that the thermostat is not blocked by equipment generating heat or furniture blocking air circulation.		✓	
4	Remove thermostat cover and lightly blow away any accumulated dust with canned low pressure air.		✓	
5	Check time-of-day schedule to confirm consistency with facility operation. Adjust schedule as needed.		✓	
6	If applicable, replace battery as needed.		N/A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: HVAC Technician

Additional Notes:

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