

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: _____ Date of Visit: 5-18-23

Contractor Personnel on Site:

1. Zach Amick 2. Trevor Wordell

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. _____

Service Calls – Service Call Number and Description

1. CSS# 92912 - Put roller on door, put cable back on drum, applied tension
2. CSS# _____
3. CSS# _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Zach Amick Date: 5-18-23

Signed: Zach Amick

To be signed by Facility Manager:

By signing the Certification of Work, I certify that the above-named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed.

This is **NOT** a Certification that the Work was performed correctly – The COW simply verifies that that someone representing the Contractor was onsite and accomplished something

Print Name/Rank: X Thomas McBurney Date: 18 MAY 23

Signed: X [Signature]

E-Mail: _____

From: Reginald Cook
Sent: Friday, May 5, 2023 9:02 AM
To: sales@ohdswv.com
Subject: WO # 12558, CSS #92912 - Room #182, Roll Up Door Will Not Operate

Gary,
Following up on my phone call, I'm Reginald Cook (CMI Management) and we're a service contractor for the Army, providing service to several Reserve Centers in W. Virginia and Virginia areas. As I mentioned, we have a work order service request for our location in Cross Lanes, WV for a rollup door in the Training Building.

Please let me know when you are available to schedule because I will have to get access approval prior to you being on site. Thanks again for accepting my call and look forward to working with you.

Address:
Charleston AFRC
101 Lakeview Drive
Cross Lanes, WV 25313

Work Order	Description
12558	The rollup door in room 182 of the training building has a missing roller and the cable has come off

If you have any questions, please feel free to call me at (703) 738-5307.

Reginald Cook
CMI Management, Project Manager
Region 4A/4C
5285 Shawnee Rd. Ste 510
Alexandria, VA 22312
(703) 738-5307

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