

## Invoicing Memo

<b>Service Items</b>						
Name	Description	Tier 1 Price	Unit Type	QTY	Taxable	
Labor	See attached pages for details of work performed.	\$0.00	Hour	1	N	
<b>TOTAL*:</b>		<b>\$0.00</b>				

\* Not including taxes

<b>Service Forms</b>	
<b>Daily Form</b>	Fill out every day, even on PMs, and projects

**TECH NAME** Tom Timlin  
**DATE** 11/28/23  
**POINT OF CONTACT:** Reginald  
**DESCRIPTION OF WORK PERFORMED** Found the boiler pump not on. Found the pump was tripped. Reset it and the motor would not turn. Called Reginald and told him about needing a new boiler pump and he approved me to replace it. I found a pump in Erie that would work so I went and got it. Returned and installed the new pump and checked for proper flow with it. The pump was working properly and then the boiler kicked on once flow was established. Kept checking on the infloor lines to make sure they were getting warm while I was going other work around the site and they were constantly going up in temperature. Will take a day or two to get the slab up to temperature.  
**TOOLS USED** hand tools  
**MATERIALS USED OR PICTURE OF TAG\*** 1: Taco 007-F5 circulator pump  
**HOURS** REGULAR: 5  
**OVERTIME:**

<b>Attachments</b>	

**CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: PA209 Date of Visit: 11/28/23

Contractor Personnel on Site:

1. Tom Timlin 2. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)**

1. \_\_\_\_\_

**Service Calls – Service Call Number and Description**

1. CSS# 95792. Fixed OMS Boiler and replaced boiler pump
2. CSS# 95189. OMS DHW heater down.
3. CSS# \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Thomas Timlin Date: 11/28/23

Signed: Tom Timlin

To be signed by Facility Manager:

By signing the Certification of Work, I certify that the above-named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed.  
This is NOT a Certification that the Work was performed correctly – The COW simply verifies that that someone representing the Contractor was onsite and accomplished something

Print Name/Rank: scott kawski Date: 11/28/23

Signed: scott kawski

E-Mail: scott.w.kawski.civ@army.mil