

PREVENTIVE MAINTENANCE CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FAC ID Building: *Gaithersburg MD013* Date of Visit: *12/4/18*

Contractor Personnel on Site:

1. *Patrick Donovan*

4.

5.

5.

6.

6.

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. *LIST WO# 6779 + 6780*

2. *Baseboard radiators, Grease Trap, Hot Water pumps*
Vehicle Exhaust system

8.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: *Patrick Donovan*

Date: *12/4/18*

Signed: *Patrick Donovan*

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: *Glenn R Umbarger Sr, GS-13* Date: *4 Dec 18*

Signed: *Glenn R Umbarger*

E-Mail: *glenn.umbarger@nasa.gov*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST **VEHICLE EXHAUST REMOVAL**

SITE AND BLDG #: Gallagher M1013 MECHANIC SIGNATURE: [Signature] DATE: 12/4/18
 LOCATION/RM #: BLD # 2 WO# 6780 ASSET # 1530 START TIME: 10:30 FINISH TIME: 11:15

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ACTIONS (DEFECTS/COMMENTS OR CORRECTIVE ACTION REQUIRED OR PROVIDED EXPLANATION) |
|---|---|-------------------------------------|----|---|
| | | YES | NO | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | <input checked="" type="checkbox"/> | | |
| 2 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | <input checked="" type="checkbox"/> | | <u>Speed related Must Record Tag</u> |
| TO BE PROVIDED BY THE INSPECTOR/ENGINEER | | | | |
| 1 | Start and stop fan with local switch | <input checked="" type="checkbox"/> | | <u>Good</u> |
| 2 | Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings. | <input checked="" type="checkbox"/> | | <u>Good</u> |
| 3 | Inspect, adjust belts and pulleys. Replace belt as needed. | <input checked="" type="checkbox"/> | | <u>Belt is good</u> |
| 4 | Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness. | <input checked="" type="checkbox"/> | | <u>Good</u> |
| 5 | Inspect fan for bent blades, unbalance, excessive noise and vibration. | <input checked="" type="checkbox"/> | | <u>Good</u> |
| 6 | Clean fan as needed. | <input checked="" type="checkbox"/> | | <u>Good</u> |
| 7 | Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks. | <input checked="" type="checkbox"/> | | <u>Good</u> |
| 8 | Repair as needed | <input checked="" type="checkbox"/> | | <u>Good</u> |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
 To be performed by: General Maintenance Worker
 Additional Notes: