

**PREVENTIVE MAINTENANCE CERTIFICATION OF WORK**  
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID Building: **VAC02 Alexandria** Date of Visit: **12/21/18**

Contractor Personnel on Site:

1.	<b>Patrick Donovan</b>	4.
2.		5.
3.		6.
6.		

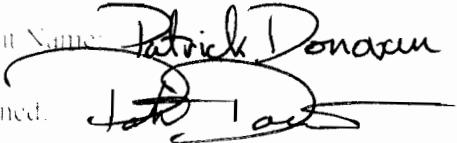
**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

5. FIRST WORK **6795, 6765, 6788**  
6. **Hot water pumps, Pole mounted lights, Vehicle exhaust system.**  
8.

**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: **Patrick Donovan** Date: **12/21/18**  
Signed: 

To be signed by Facility Manager or Government Official

I certify that the above named individuals representing the Contractor arrived on site and to the best of my knowledge, completed the stated work listed:

Print Name Rank: **Selina A. DiBella / SGT** Date: **20181221**  
Signed:   
E-Mail: **selina.a.dibella.mil@mail.mil**

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**CIRCULATING AND BOOSTER PUMPS**

**SITE AND BLDG #:** Alexandria VA002

**MECHANIC SIGNATURE:** John Dose

**DATE:** 12/20/18

**LOCATION/RM #:** Boiler Room **WO#** 6795 **ASSET #** 1667+1668

**START TIME:** 1:45

**FINISH TIME:** 2:10

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION		NOTES/ACTIONS
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	✓	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	✓	
3	It is generally not a good idea to tamper with pumps using mechanical seals if they are otherwise performing properly. Since mechanical seals can cost as much as the pump, it is usually not cost effective to risk damaging the seal by performing an annual internal inspection of the pump.	✓	✓	<i>Signed + dated Maint. Record</i> <i>Tags</i>
<b>TO BE PERFORMED BY FACILITY STAFF</b>				
1	Lubricate pump and motor bearings as per manufacturer's specifications. Bearings require lubrication atleast annually.	✓	✓	<i>None</i>
2	Inspect couplings and check for any pump seal leaks.	✓	✓	<i>None</i>
3	Check motor mounts and vibration pads	✓	✓	<i>None</i>
4	Tighten all pump flanges.	✓	✓	<i>None</i>
5	Visually check pump alignment and coupling	✓	✓	<i>None</i>
6	Inspect electrical connections	-	✓	<i>Good</i>

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**