

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### INTERIOR LIGHTING

ACTIVITY AND BLDG #: DE007 B-5







MECHANIC  
SIGNATURE: 

DATE: 07/19/22

LOCATION/RM #: \_\_\_\_\_ WO# 18446 ASSET # OY4-242

START TIME: 0900

FINISH TIME: 1630

| CHECK POINT                                | CHECKPOINT DESCRIPTION   | TASK COMPLETE  |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|--|--|----|---|
|  |  | YES  | NO |   |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |  |  |    |   |
| 1  | Visually check all accessible areas for burned out bulbs and/or flickering lights. Check with the facility manager to see if they know of any outages. |   |    |   |
| 2  | Replace bulbs where applicable. Note quantity of bulbs replaced. If lift is required, schedule accordingly.  |   |    |   |
| 3  | Test light fixture. If light does not work, replace starters and/or ballasts as necessary.   |   |    |   |
| 4  | Note and report any needed electrical repairs.   |   |    |   |
| 5  | Properly dispose of any non-working bulbs and ballasts.  |   |    |   |
| 6  | Clean up area and remove any trash.  |  |    |   |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**