

CERTIFICATION OF WORK

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Parr

Date of Visit: 12/28/18

Contractor Personnel on Site:

1. Tony Lopez
2. Jim Geertgers
3. Scott Weir

4. Kenneth Sapienza

5. _____

6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 6538

2. 6582

3. 6705

4. 6610

6656

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geertgers

Signed: [Signature]

Date: 12-28-18

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Name/Rank: TIMOTHY S PETERS

[Signature] SA

Date: 28 Dec 18

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: Pr 055

Date of Visit: 12/28/18

Contractor Personnel on Site:

1. Tony Lizarri
2. Jim Geertsen
3. Sal Berry

4. Kirk Simpson
5. _____
6. _____

Work Performed:

Other Recurring Services

1. 6471
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geertsen

Date: 12-28-18

Signed: [Signature]

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: TIMOTHY S PETERS

Date: 28 Dec 18

Signed: [Signature]

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, ELECTRIC

SITE AND BLDG #: PA 055-01

LOCATION/RM #: Kitchen WO# 6705 ASSET # 4207

MECHANIC
SIGNATURE: *[Signature]*

START TIME: 845

DATE: 12/28/15

FINISH TIME: 900

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.

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- 1 Check heater coils and associated piping for leaks or corrosion.
- 2 Clean heating coil. Brush vacuum where accessible.
- 3 Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.
- 4 Inspect fan for bent blades, unbalance, excessive noise and vibration.
- 5 Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.
- 6 Verify proper control by modulating the thermostat through complete cycle.
- 7 Inspect unit for proper operation.
- 8 Inspect unit for overall condition and recommend for replacement or other needed repairs.

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Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
to be performed by: HVAC Technician

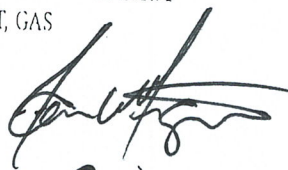
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

PA 055-01

MECHANIC

SIGNATURE:



DATE:

12/28/18

LOCATION/RM #:

Kitchen

WO#

6705

ASSET #

4230

START TIME:

900

FINISH TIME:

915

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (If task complete is checked NO, provide explanation)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	-		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	-		
1	For gas/oil heaters			
1	1. Remove access panels if applicable.	-		
2	2. Check the fire box liner or refractory for cracks and leaks.			
3	3. Check all gas lines for leaks. Repair as needed.			
2	Clean dirt from heater, vacuuming is preferred.	-		
3	Check operation of gas valve.	-		
4	Check for gas leaks.	-		
5	Check operation of thermostat.	-		
6	If applicable, replace primary air intake filter.	-		N/A
7	As needed, clean spark electrode and reset gap, replace if necessary	-		
8	Inspect flue pipe and connections.	-		N/A
9	If applicable, inspect and clean outside air blower and blower intake.	-		
10	Inspect unit for proper operation.	-		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	-		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

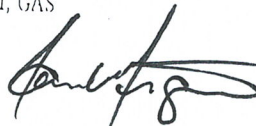
PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

Pa 055-01

MECHANIC

SIGNATURE:



DATE:

12/22/15

LOCATION/RM #: Paul
122

WO# 6701

ASSET # 4243

START TIME:

9:15

FINISH TIME:

9:30

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	-		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	-		
1	For gas/oil heaters:			
	1. Remove access panels if applicable.	-		
	2. Check the fire box liner or refractory for cracks and leaks.	-		
	3. Check all gas lines for leaks. Repair as needed.	-		
2	Clean dirt from heater, vacuuming is preferred.	-		
3	Check operation of gas valve.	-		
4	Check for gas leaks.	-		
5	Check operation of thermostat.	-		
6	If applicable, replace primary air intake filter.	-	NA	
7	As needed, clean spark electrode and reset gap, replace if necessary.	-		
8	Inspect flue pipe and connections.	-	NA	
9	If applicable, inspect and clean outside air blower and blower intake.	-		
10	Inspect unit for proper operation.	-		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	-		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: Pa 055-01

MECHANIC

SIGNATURE:

DATE: 12/28/12

LOCATION/RM #: DMC WOH

ASSET # 4244

START TIME:

930

FINISH TIME:

945

CHECKPOINT POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION		NOTES/ACTIONS (IF TASK COMPLETELY CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. ☒
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. ☒
- 1 For gas/oil heaters. ☒
 - 1 Remove access panels if applicable.
 - 2 Check the fire box liner or refractory for cracks and leaks.
 - 3 Check all gas lines for leaks. Repair as needed.
- 2 Clean dirt from heater, vacuuming is preferred. ☒
- 3 Check operation of gas valve. ☒
- 4 Check for gas leaks. ☒
- 5 Check operation of thermostat. ☒
- 6 If applicable, replace primary air intake filter. ☒
- 7 As needed, clean spark electrode and reset gap, replace if necessary. ☒
- 8 Inspect flue pipe and connections. ☒
- 9 If applicable, inspect and clean outside air blower and blower intake. ☒
- 10 Inspect unit for proper operation. ☒
- 11 Inspect unit for overall condition and recommend for replacement or other needed repairs. ☒

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, ELECTRIC

SITE AND BLDG #: Pa 055-01

MECHANIC
SIGNATURE: 

DATE: 12/28/16

LOCATION/RM #: Foyer WO# 6705 ASSET # 4286

START TIME: 845

FINISH TIME: 900

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	Check heater coils and associated piping for leaks or corrosion.	/		
2	Clean heating coil. Brush vacuum where accessible.	/		
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	/		
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	/		
5	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	/		
6	Verify proper control by modulating the thermostat through complete cycle.	/		
7	Inspect unit for proper operation.	/		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. to be performed by: HVAC Technician

Not Gas on Suspender
UNIT is hung on Wall

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

P-055-01

MECHANIC

SIGNATURE:



DATE:

12/20/18

LOCATION/RM #:

Kitchen WO# 6761

ASSET # 4299

START TIME:

930

FINISH TIME:

945

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS <small>(IF TASK COMPLETE IS CHECKED NO PROVIDE EXPLANATION)</small>
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	For gas/oil heaters:	/		
	1. Remove access panels if applicable	/		
	2. Check the fire box liner or refractory for cracks and leaks	/		
	3. Check all gas lines for leaks. Repair as needed	/		
2	Clean dirt from heater, vacuuming is preferred.	/		
3	Check operation of gas valve.	/		
4	Check for gas leaks.	/		
5	Check operation of thermostat.	/		
6	If applicable, replace primary air intake filter.	/		
7	As needed, clean spark electrode and reset gap, replace if necessary	/		
8	Inspect flue pipe and connections.	/		
9	If applicable, inspect and clean outside air blower and blower intake	/		
10	Inspect unit for proper operation	/		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

P-055-01

MECHANIC

SIGNATURE:



DATE:

12/25/11

LOCATION/RM #:

Boiler Room

WO#

6705

ASSET #

4303

START TIME:

945

FINISH TIME:

1000

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS <small>IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION</small>
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	For gas/oil heaters:	/		
	1. Remove access panels if applicable.	/		
	2. Check the fire box liner or refractory for cracks and leaks.	/		
	3. Check all gas lines for leaks. Repair as needed.	/		
2	Clean dirt from heater, vacuuming is preferred.	/		
3	Check operation of gas valve.	/		
4	Check for gas leaks.	/		
5	Check operation of thermostat.	/		
6	If applicable, replace primary air intake filter.	/		
7	As needed, clean spark electrode and reset gap, replace if necessary.	/		
8	Inspect flue pipe and connections.	/		
9	If applicable, inspect and clean outside air blower and blower intake.	/		
10	Inspect unit for proper operation.	/		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

PA 055-01

MECHANIC

SIGNATURE:



DATE:

12/28/18

LOCATION/RM #:

Balen
Rm

WO#

6705

ASSET #

4328

START TIME:

915

FINISH TIME:

930

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	For gas/oil heaters:	/		
	1. Remove access panels if applicable.	/		
	2. Check the fire box liner or refractory for cracks and leaks.	/		
	3. Check all gas lines for leaks. Repair as needed.	/		
2	Clean dirt from heater, vacuuming is preferred.	/		
3	Check operation of gas valve.	/		
4	Check for gas leaks.	/		
5	Check operation of thermostat.	/		
6	If applicable, replace primary air intake filter.	/		
7	As needed, clean spark electrode and reset gap, replace if necessary.	/		
8	Inspect flue pipe and connections.	/		
9	If applicable, inspect and clean outside air blower and blower intake.	/		
10	Inspect unit for proper operation.	/		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

Pa 055-01

MECHANIC

SIGNATURE:



DATE:

12/28/18

LOCATION/RM #:

Cases

WO#

6705

ASSET #

4566

START TIME:

930

FINISH TIME:

945

CHECK POINT	CHECKPOINT DESCRIPTION	WAS COMPLETED		NOTES/ACTIONS <small>IF TASK/COMPONENT IS CHECKED NO, PROVIDE EXPLANATION</small>
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	For gas/oil heaters			
	1. Remove access panels if applicable	/		
	2. Check the fire box liner or refractory for cracks and leaks.	/		
	3. Check all gas lines for leaks. Repair as needed	/		
2	Clean dirt from heater, vacuuming is preferred.	/		
3	Check operation of gas valve.	/		
4	Check for gas leaks	/		
5	Check operation of thermostat	/		
6	If applicable, replace primary air intake filter.	/		n/a
7	As needed, clean spark electrode and reset gap, replace if necessary	/		
8	Inspect flue pipe and connections.	/		
9	If applicable, inspect and clean outside air blower and blower intake.	/		
10	Inspect unit for proper operation	/		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

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PC