

ATTACHMENT J-0200000-05
FORMS

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: WV 041

Date of Visit: 12/26/18

Contractor Personnel on Site:

1. Tony Geellegens
2. Jim Geellegens
3. Jeff Wern

4. Frank Speranza
5. _____
6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. 6571
2. 6706
3. 6613
4. 6700

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geellegens Date: 12-26-18

Signed: Jim Geellegens

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SSG JUN DANIEL

Date:

Signed: DANIEL

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: WU041-02

Date of Visit: 12/26/18

Contractor Personnel on Site:

1. Tony Lenz
2. Jim Gaffons
3. Scott Weary

4. Frank Sipava
5.
6.

Work Performed:

Other Recurring Services

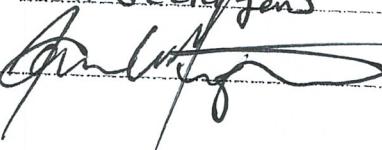
1. 6503
2.
3.
4.

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Gaffons

Date: 12-26-18

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: SSG JUN Daniel

Date:

Signed: 

E-Mail:

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: *WV041-01*
 LOCATION/RM #: *Boiler* WO# *6706* ASSET # *4209*
 MECHANIC SIGNATURE: *Spudger*
 DATE: *12/20/18*
 START TIME: *815* FINISH TIME: *830*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	Check heater coils and associated piping for leaks or corrosion.	/		
2	Clean heating coil. Brush vacuum where accessible.	/		
3	Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections.	/		
4	Inspect fan for bent blades, unbalance, excessive noise and vibration.	/		
5	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	/		
6	Verify proper control by modulating the thermostat through complete cycle.	/		
7	Inspect unit for proper operation.	/		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

1 FC WSC MUNSON

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, ELECTRIC

SITE AND BLDG #: WV 041-01
 LOCATION/RM #: offices WO# 6706 ASSET # 44A
 C7 main door

MECHANIC
 SIGNATURE:

DATE:

START TIME:

John M. S.
 8/15

FINISH TIME: 1130

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
-------------	------------------------	------------------------------	---

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. /
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. /

- 1 Check heater coils and associated piping for leaks or corrosion. /
- 2 Clean heating coil. Brush vacuum where accessible. /
- 3 Inspect wiring and electrical controls for loose connections, charred, frayed or broken insulation, evidence of short circuiting, wrong size fuses, circuit breakers, or switches, and other electrical deficiencies. Tighten any loose connections. /
- 4 Inspect fan for bent blades, unbalance, excessive noise and vibration. /
- 5 Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings. /
- 6 Verify proper control by modulating the thermostat through complete cycle. /
- 7 Inspect unit for proper operation. /
- 8 Inspect unit for overall condition and recommend for replacement or other needed repairs. /

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician

2 Re wire Mounts

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: WU 041 -01

LOCATION/RM #: Engneer WO# 626
+ Bottom Dan

ASSET # 4542

MECHANIC
SIGNATURE: *Janet*

DATE: 12/26/08

START TIME: 1130

FINISH TIME: 1200

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES NO	NOTES/ACTIONS ON TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters:			
4	1. Remove access panels if applicable.	/		
5	2. Check the fire box liner or refractory for cracks and leaks.	/		
6	3. Check all gas lines for leaks. Repair as needed.	/		
7	Clean dirt from heater, vaccuming is preferred.	/		
8	Check operation of gas valve.	/		
9	Check for gas leaks.	/		
10	Check operation of thermostat.	/		
11	If applicable, replace primary air intake filter.	/		
12	As needed, clean spark electrode and reset gap, replace if necessary.	/		
13	Inspect flue pipe and connections.	/		
14	If applicable, inspect and clean outside air blower and blower intake.	/		
15	Inspect unit for proper operation.	/		
16	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

J Pk

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #: 150 041-01

LOCATION/RM #: Kitchen WO# 6706 ASSET # 4851

MECHANIC
SIGNATURE:

DATE:

12/26/12

START TIME:

1200

FINISH TIME:

1240

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
3	For gsa/oil heaters			
	1. Remove access panels if applicable.	/		
	2. Check the fire box liner or refractory for cracks and leaks.	/		
	3. Check all gas lines for leaks. Repair as needed.	/		
4	Clean dirt from heater, vaccuming is preferred.	/		
5	Check operation of gas valve.	/		
6	Check for gas leaks.	/		
7	Check operation of thermostat.	/		
8	If applicable, replace primary air intake filter.	/		
9	As needed, clean spark electrode and reset gap, replace if necessary	/		
10	Inspect flue pipe and connections.	/		
11	If applicable, inspect and clean outside air blower and blower intake.	/		
12	Inspect unit for proper operation.	/		
13	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

3 piece

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
UNIT HEATER, INFRA-RED, RADIANT, GAS

SITE AND BLDG #:

WNU01 - 01

LOCATION/RM #:

WO# 6706 ASSET # 4563

MECHANIC
SIGNATURE:

DATE:

12/26/18

START TIME:

1040

FINISH TIME: 100

CHECKPOINT POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ACTIONS (IF TASK COMPLETE IS CHECKED NO PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	/		
1	For gsa/oil heaters:			
1	1. Remove access panels if applicable	/		
2	2. Check the fire box liner or refractory for cracks and leaks.	/		
3	3. Check all gas lines for leaks. Repair as needed.	/		
2	Clean dirt from heater, vaccuming is preferred.	/		
3	Check operation of gas valve.	/		
4	Check for gas leaks.	/		
5	Check operation of thermostat.	/		
6	If applicable, replace primary air intake filter.	/		
7	As needed, clean spark electrode and reset gap, replace if necessary	/		NP
8	Inspect flue pipe and connections.	/		NP
9	If applicable, inspect and clean outside air blower and blower intake.	/		
10	Inspect unit for proper operation.	/		
11	Inspect unit for overall condition and recommend for replacement or other needed repairs.	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For

3 piece

(A) Locker Room - Needs New Fan Motor

(B) Vault

(C) Lower Boiler Room