

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST DOMESTIC HOT WATER HEATER - ELECTRIC

SITE AND BLDG #: WV005MECHANIC
SIGNATURE: DATE: 8/26/24LOCATION/RM #: _____ WO# 16311 ASSET # 6964START TIME: 1PMFINISH TIME: 2PM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETION	
		YES	NO
SPECIAL INSTRUCTIONS			
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	●	
TO BE PERFORMED AT EACH INSPECTION			
1	Attach drain hose. Drain several gallons from tank to remove sediment.	●	
2	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge.	●	
3	Check all connections - electric and water. Tighten as necessary. Ensure power is disconnected to electric heaters prior to checking connections.	●	
4	Check operation/ setting of aquastat. Check hot water temperature with dial thermometer, set aquastat at minimum value required for all uses.	●	
5	Check amperage draw of upper and lower elements and compare to name plate data.	●	
6	Clean up work area and remove trash.	●	

The image shows a white Rheem water heater tank. A yellow maintenance record tag is attached to the top right. The tag has the text "MAINTENANCE RECORD" and a table with columns for "DATE", "BY", and "DATE". The first row of the table is filled with the date "2-16-23" and the initials "AS". The nameplate on the tank provides technical specifications: "RHEEM GLAS STANDARD", "SERIAL NO. 0256305670", "TYPE 125 VOLT AC TANK", "120 VOLT AC TANK", "1.5 AMP", "1.5 AMP", "UL", "WATER-RESISTANT",

AMP READINGS L1 16 L2 16

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

Rheem Water Heater checks out well with no issues.

-AS