

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DRINKING FOUNTAIN

SITE AND BLDG #: <u>NY067 BLDG1</u>		MECHANIC SIGNATURE: <u> </u>		DATE: <u>7/13/23</u>
LOCATION/RM #: <u>BLDG1</u> WO# <u>23278</u> ASSET # <u>190917-, 438,439</u>		START TIME: <u>10am</u>		FINISH TIME: <u>10:30am</u>
CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Clean compressor compartment including coils, fan, compressor and other components.	✓		
2	If applicable, replace filter as required.	✓		
3	Clean evaporator drain pan and drain piping as needed.	✓		
4	Check for water leaks in supply and drain lines.	✓		
5	Check electrical wiring for fraying and loose connections.	✓		
6	Lubricate fan bearing motors, as needed.	✓		
7	Check operation of unit for unusual noise, vibration, short cycling, and water temperature.	✓		
8	Check mouthpiece water pressure; adjust as required.	✓		
9	Clean unit, removing any dust, dirt, calcium buildup, etc.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

The water fountain in the assembly hall is not chilling the water and needs to be replaced I'm requesting a work order to be Submitted.