

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EXPANSION TANKS**

SITE AND BLDG #:	NY070-01	4837	MECHANIC SIGNATURE:	BillDavis	DATE:	6/27/23
		4862				
LOCATION/RM #:	WO# 12902	ASSET # 4863	START TIME:	FINISH TIME:		

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	•			
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Examine exterior of tank including fittings and valves for leaks, signs of corrosion, and correct as needed.	•			
2	If applicable, Check sight glass, insure level is between 1/2 and 3/4 sight glass. Correct as needed.	•			
3	If applicable, check tank pressure via schrader valve. Correct as needed.	•			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**