

CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: PC 017 Date of Visit: 2/28/19

Contractor Personnel on Site:

1. <u>Tony Georges</u>	4. _____
2. <u>Jim Gertsey</u>	5. _____
3. <u>Scott Wray</u>	6. _____

Work Performed:

Preventive Maintenance - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. <u>7389</u>	_____
2. _____	_____
3. _____	_____
4. _____	_____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Georges Date: 2-27-19

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Leslie London Date: 2/28/19

Signed: 

E-Mail: _____

OTHER RECURRING SERVICES CERTIFICATION OF WORK
(To be completed by the Contractor and saved in the Contractor's CMMS)

FacID/Building: 14017-01 Date of Visit: 2/28/19

Contractor Personnel on Site:

1. Tony Lazzari 4. _____
2. Jim Geertgen 5. _____
3. Scott Werry 6. _____

Work Performed:

Other Recurring Services

1. 7339
2. _____
3. _____
4. _____

CERTIFICATION OF WORK

To be signed by the Contractor:

Print Name: Jim Geertgen Date: 2-27-19

Signed: Jim Geertgen

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: Leslie Ladd Date: 2/28/19

Signed: Leslie Ladd

E-Mail: _____

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOMESTIC HOT WATER HEATER - GAS

SITE AND BLDG #: Pr 017-01

LOCATION/RM #: Boiler WO# 7389
Run

ASSET # 6955

MECHANIC
SIGNATURE: 

DATE: 2/26/19

START TIME: 800

FINISH TIME: 830

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal	/	/	
3	Use caution when working with natural gas fired equipment. Be aware of any smells (rotten egg) that could be a natural gas leak.	/	/	
4	Do not allow any open flames around equipment.	/	/	
1	Attach drain hose. Drain several gallons from tank to remove	/	/	
2	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge.	/	/	
3	Check all connections - electric, gas and water. Tighten as necessary.	/	/	
4	Check operation and setting of aquastat. Check hot water temperature with dial thermometer, and set aquastat at	/	/	
5	Drain storage and expansion tanks, and flush to remove sediment, scale, and solid at bottom of tank.	/	/	
6	Clean sight glasses on tanks.	/	/	
7	Clean strainer, check condition of traps. Report and repair leaks.	/	/	
8	Clean pump, controls, switches, and starters. Check operation of pump and condition of pump seal or packing, and replace as required.	/	/	
9	If applicable, Remove and inspect Anode, replace if necessary	/	/	NA
10	Clean up work area and remove trash.	/	/	N/A N/A N/A

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9 If applicable, Remove and inspect Anode, replace if necessary
10 Clean up work area and remove trash.

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For To be performed by: General Maintenance Worker
Additional Notes:

INSPECT for
checked screen and flusher unit
with solution

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOMESTIC HOT WATER HEATER - GAS

SITE AND BLDG #: P-017 - 01

MECHANIC
SIGNATURE: *John G*

DATE: 2/28/19

LOCATION/RM #: Butler WO# 7389 ASSET # 6956

START TIME: 830

FINISH TIME: 900

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal	/		
3	Use caution when working with natural gas fired equipment. Be aware of any smells (rotten egg) that could be a natural gas leak.	/		
4	Do not allow any open flames around equipment.	/		
5	Attach drain hose. Drain several gallons from tank to remove	/		
6	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge.	/		
7	Check all connections - electric, gas and water. Tighten as necessary.	/		
8	Check operation and setting of aquastat. Check hot water temperature with dial thermometer, and set aquastat at		MA	
	Drain storage and expansion tanks, and flush to remove sediment, scale, and solid at bottom of tank.			
	Clean sight glasses on tanks.		N/A	
	Clean strainer, check condition of traps. Report and repair leaks.		N/A	
	Clean pump, controls, switches, and starters. Check operation of pump and condition of pump seal or packing, and replace as required.		N/A	

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9 If applicable, Remove and inspect Anode, replace if necessary
10 Clean up work area and remove trash.

N/A

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For To be performed by: General Maintenance Worker
Additional Notes:

100% for

checked screen and plunger unit
with solvent.

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOMESTIC HOT WATER HEATER - GAS

SITE AND BLDG #: PR 017 - 01

MECHANIC
SIGNATURE:

DATE:



2/26/19

LOCATION/RM #: Boiler WO# 7389

ASSET # 6957

START TIME: 830

FINISH TIME: 900

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES NO	NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
			NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal
- 3 Use caution when working with natural gas fired equipment. Be aware of any smells (rotten egg) that could be a natural gas leak.
- 4 Do not allow any open flames around equipment.
- 5 Attach drain hose. Drain several gallons from tank to remove
- 6 Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge. Check all connections - electric, gas and water. Tighten as necessary.
- 7 Check operation and setting of aquastat. Check hot water temperature with dial thermometer, and set aquastat at
- 8 Drain storage and expansion tanks, and flush to remove sediment, scale, and solid at bottom of tank.
- 9 Clean sight glasses on tanks.
- 10 Clean strainer, check condition of traps. Report and repair leaks.
- 11 Clean pump, controls, switches, and starters. Check operation of pump and condition of pump seal or packing, and replace as required.

NA
NA
NA
NA
NA

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- 9 If applicable, Remove and inspect Anode, replace if necessary
- 10 Clean up work area and remove trash.

NA

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

1557a 1hr

checked screen w/ plunger

unit with solen

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOMESTIC HOT WATER HEATER - GAS

SITE AND BLDG #: Pr 017 -01

LOCATION/RM #: B1-1 WO# 7389

ASSET # 6958

MECHANIC
SIGNATURE: *Frank J. S.*

DATE: 2/28/19

START TIME: 9:00

FINISH TIME: 9:30

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE YES NO	NOTES/ ACTIONS
			(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal	/	
3	Use caution when working with natural gas fired equipment. Be aware of any smells (rotten egg) that could be a natural gas leak.	/	
4	Do not allow any open flames around equipment.	/	
5	Attach drain hose. Drain several gallons from tank to remove	/	
6	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge. Check all connections - electric, gas and water. Tighten as necessary.	/	
7	Check operation and setting of aquastat. Check hot water temperature with dial thermometer, and set aquastat at	N/A	
8	Drain storage and expansion tanks, and flush to remove sediment, scale, and solid at bottom of tank.	N/A	
9	Clean sight glasses on tanks.	N/A	
10	Clean strainer, check condition of traps. Report and repair leaks.	N/A	
	Clean pump, controls, switches, and starters. Check operation of pump and condition of pump seal or packing, and replace as required.	4/2	

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9 If applicable, Remove and inspect Anode, replace if necessary
10 Clean up work area and remove trash.

N/A

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For To be performed by: General Maintenance Worker
Additional Notes:

Instar Hot.

Checkes

Screen

run

Plurif G

Unit

with

Solutio

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DOMESTIC HOT WATER HEATER - GAS

SITE AND BLDG #: *Pr G17 -01*MECHANIC
SIGNATURE:

DATE:

LOCATION/RM #: *Boiler room* WO# *7389*ASSET # *6919*

START TIME:

*Janitor**900*FINISH TIME: *930*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal	/		
3	Use caution when working with natural gas fired equipment. Be aware of any smells (rotten egg) that could be a natural gas leak.	/		
4	Do not allow any open flames around equipment.	/		
1	Attach drain hose. Drain several gallons from tank to remove	/		
2	Manually check operation of safety valve. Check for corrosion around valve. Verify the safety valve inspection tag is in place. Ensure that no personnel are in area of relief piping discharge.	/		
3	Check all connections - electric, gas and water. Tighten as necessary.	/		
4	Check operation and setting of aquastat. Check hot water temperature with dial thermometer, and set aquastat at		NA	
5	Drain storage and expansion tanks, and flush to remove sediment, scale, and solid at bottom of tank.		NA	
6	Clean sight glasses on tanks.		NA	
7	Clean strainer, check condition of traps. Report and repair leaks.		NA	
8	Clean pump, controls, switches, and starters. Check operation of pump and condition of pump seal or packing, and replace as required.		NA	

9 If applicable. Remove and inspect Anode, replace if necessary
 10 Clean up work area and remove trash.

NA

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.
 To be performed by: General Maintenance Worker
 Additional Notes:

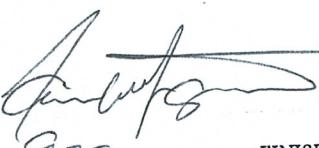
*Insta Hot**checked & cleaned screen
filter with solution*

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
TIME CLOCK, LIGHTING

SITE AND BLDG #: P0017-01

LOCATION/RM #: B1, L1 WO# 7389

ASSET # 7354

MECHANIC
SIGNATURE: 

DATE:

2/26/15

START TIME: 930

FINISH TIME:

1000

CHECKPOINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	

- 1 In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.
- 2 Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.
- 1 Clean timeclock using a soft lint-free cloth and spray bottle of glass cleaner. Remove any dirt or grease build up.
- 2 Check physical connections.
- 3 Verify the timeclock configuration, ensure proper operation.
- 4 If applicable, check battery and replace as needed.

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

J P.C