

Date: 1/24/2025

Region: 4A

CSS No.: 2935370

FAC ID: NY052

Maximo WO No.: 17343

Asset #: NA

Priority: Urgent



**Original Work Request:**

A heating ventilation (HV) unit was discovered above the drop ceiling in the supply office off the drill hall. It has duct work going into the drill hall. Unit needs to be serviced to see if it still operates safely and efficiently. Trouble shoot and PM the HV unit.

**Description of Repairs Needed:**

Labor and material to inspect the heating and ventilation unit above the drop ceiling in the supply office off the drill hall. If repairs are needed a separate quote will be provided.

Labor:	Labor Hrs	Labor Rate	Total
Service Technician	8	\$ 138.25	\$ 1,106.00
			\$ -

Material List:	Quantity	Cost	Total
		\$ -	
		\$ -	
		\$ -	
		\$ -	

Equipment List:	Quantity	Cost	Total
		\$ -	
		\$ -	
		\$ -	

**PM WO History:**

NA

**Estimate Summary:**

Labor	Material	Equipment
\$ 1,106.00	\$ -	\$ 0.00

Sub Total	G&A 12%	Fee 6%	Total Estimate
\$1,106.00	\$132.72	\$66.36	\$1,305.08



January 24, 2025

US Army Reserve  
198 Cornwell St.  
Penn Yan, NY 14527

Attn: Julie Pape

Re: Assess heating and ventilation unit for repairs

Ms. Pape,

Postler & Jaeckle Service is pleased to provide a quote to assess a heating and ventilation unit at the Penn Yan, NY location. We will inspect the unit and provide a quote for your approval if repairs are required. Your cost for this assessment will be \$1,106.00.

This proposal is based on work being performed during normal working hours of 8:00am to 4:30pm Monday through Friday. Please contact me with any questions or concerns.

Sincerely,

**DAVE HENDEE**  
Field Sales Support  
**Postler & Jaeckle Corp.**  
**2000 Lake Rd., Elmira, NY 14903**  
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