

**CERTIFICATION OF WORK  
PREVENTIVE MAINTENANCE**

(To be completed by the Contractor and saved in the Contractor's CMMS)

FACID/Building: NY067 Date of Visit: 3/14/22

Contractor Personnel on Site:

1. Patrick Brown      3. \_\_\_\_\_  
2. \_\_\_\_\_      4. \_\_\_\_\_

**Work Performed:**

**Preventive Maintenance** - Services Completed (Annual, Quarterly, Monthly, equipment identification, etc.)

1. WO#'S, 16319 , 16340-16344 , 16397 , 16420 , 16421 ,
2. 16499-16503 , 16579 , 16608 , 16422 ,
3. ASSET#'S, 10547-10550 , 10558 , 10612 , 10610 , 10615 ,
4. 190917- , 422-424 , 427 , 428 , 450 ,
5. \_\_\_\_\_

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**CERTIFICATION OF WORK**

To be signed by the Contractor:

Print Name: Patrick Brown Date: 3/14/22

Signed: 

To be signed by Facility Manager:

By signing the Certification of Work, the said government representative signature does not constitute acceptance of any work performed by the contractor, it only acknowledges that the contractor was on-site during the identified timeline:

Print Name/Rank: AMMIE MEARERO Date: 3/14/22

Signed: 

E-Mail: \_\_\_\_\_

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FILTER REPLACEMENT**

SITE AND BLDG #: **NY067 BLDG1**MECHANIC  
SIGNATURE: DATE: **3/14/22**LOCATION/RM #: **BLDG1** WO# **16340-16344**START TIME: **7am**FINISH TIME: **8am**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO			
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>						
1	Check, clean, and/or replace filters as required.	✓	X			
2	Initial and Date Filter (if disposable)	✓	X			
3	Initial and Date Yellow Maintenance Tag (if applicable)	✓	X			
ASSET #	SIZE	QTY	NOTES/ ACTIONS			
Record Size :						
10547	20x20x2 - 20x24x2	6-9				
10548	20x24x2	6				
10549	12x24x2 - 24x24x2	3-3				
10550	20x20x2-24x20x2-12x24x2	6-2-3				
10558	20x20x2	6				
NOTE : Any AHU with outside air -Filter gets replaced Quarterly						
All other filters get replaced annually But inspected Quarterly						

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

**Additional Notes:**