

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**FILTER REPLACEMENT**

SITE AND BLDG #: WV005

MECHANIC  
SIGNATURE: 

DATE: 21-MAY-2025

LOCATION/RM #:

WO# 18557

START TIME: 9AM

FINISH TIME: 10AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.	<input checked="" type="radio"/>		
2	Initial and Date Filter (if disposable)	<input checked="" type="radio"/>		
3	Initial and Date Yellow Maintenance Tag (if applicable)	<input checked="" type="radio"/>		
ASSET #	SIZE	QTY	NOTES/ ACTIONS	
	Record Size :			
9093	20x25x2	X6		
9100		N/A	Cleaned	



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes:

**All filters have been changed and cleaned**  
**-AS**