

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

SITE AND BLDG #: VA039-01

**MECHANIC
SIGNATURE:**



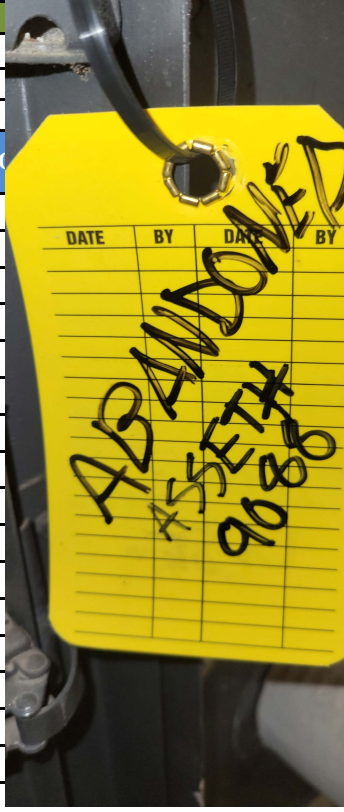
DATE: 25-NOV-2025

LOCATION/RM #: WO# 20340

START TIME: 9AM

FINISH TIME: 10AM

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES / ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|--|
| | | YES | NO | |
| TO BE PERFORMED AT EACH INSPECTION | | | | |
| 1 | Check, clean, and/or replace filters as required. | | | |
| 2 | Initial and Date Filter (if disposable) | | | |
| 3 | Initial and Date Yellow Maintenance Tag (if applicable) | | | |
| ASSET # | SIZE | QTY | | |
| 9088 | Record Size : 20" x 25" x 2" | N/A | | |
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| NOTE : Any AHU with outside air -Filter gets replaced Quarterly | | | | |
| All other filters get replaced annually But inspected Quarterly | | | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes:

Asset #9088 Trane STEAM air handler is abandoned in place.
-AS