

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

FILTER REPLACEMENT

**MECHANIC
SIGNATURE:**

DATE: 11-DEC-2025

SITE AND BLDG #: VA039-02

LOCATION/RM #: WO# 20680

START TIME: 1PM

FINISH TIME: 2PM

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes:

Mini Split is out of commission and needs replaced.
-AS