

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST


### FIRE DETECTION AND ALARM SYSTEM (VISUAL INSPECTION ONLY)

SITE AND BLDG #: NY070 BLDG1

LOCATION/RM #: BLDG1 WO# 13176, ASSET # G169,  
13177 G170

MECHANIC SIGNATURE: \_\_\_\_\_ DATE: 8/7/23

START TIME: 8:15 am FINISH TIME: 8:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION				
1	FIRE ALARM CONTROL PANEL AND ANNUNCIATOR EQUIPMENT - Visually inspect pannel condition (connections, fuses, light-emitting diodes [LEDs]) Note any trouble signals and last annual certification date.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
2	BATTERIES - Inspect for corrosion or leakage. Verify tightness of connections.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3	PULLS HANDLES - Verify all appear in working order without damage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
4	HEAT SENSORS - Verify all appear in working order without damage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
5	AUDIO VISUAL ALARMS - Verify all Alarms appear in working order without damage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
6	SMOKE DETECTORS - Verify all Smoke Detectors appear in working order without damage	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
7	MASS NOTIFICATION - Verify system is in good condition.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
8	FIRE SPRINKLERS WET AND DRY TYPE - Verify system is in good condition. Inspect fire riser for leaks and/or damage.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
9	FIRE HYDRANTS - Verify that fire hydrants are not leaking and have not been damaged.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**