


PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST FIRE DETECTION AND ALARM SYSTEM (VISUAL INSPECTION ONLY)

SITE AND BLDG #: **NY126 BLDG3**MECHANIC
SIGNATURE: _____DATE: **7/31/23**LOCATION/RM #: **BLDG3** WO# **13184** ASSET # **G181**START TIME: **12:15pm**FINISH TIME: **12:30pm**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION				
1	FIRE ALARM CONTROL PANEL AND ANNUNCIATOR EQUIPMENT - Visually inspect pannel condition (connections, fuses, light-emitting diodes [LEDs]) Note any trouble signals and last annual certification date.	✓	✓	
2	BATTERIES - Inspect for corrosion or leakage. Verify tightness of connections.	✓	✓	
3	PULLS HANDLES - Verify all appear in working order without damage.	✓	✓	
4	HEAT SENSORS - Verify all appear in working order without damage.	✓	✓	
5	AUDIO VISUAL ALARMS - Verify all Alarms appear in working order without damage.	✓	✓	
6	SMOKE DETECTORS - Verify all Smoke Detectors appear in working order without damage	✓	✓	
7	MASS NOTIFICATION - Verify system is in good condition.	✓	✓	
8	FIRE SPRINKLERS WET AND DRY TYPE - Verify system is in good condition. Inspect fire riser for leaks and/or damage.	✓	✓	
9	FIRE HYDRANTS - Verify that fire hydrants are not leaking and have not been damaged.	✓	✓	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: