

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

FIRE EXTINGUISHERS - MONTHLY INSPECTION

SITE AND BLDG #: PA118

MECHANIC
SIGNATURE:*Pat Boardman*

DATE: 1/16/2024

LOCATION/RM #: WO# 14591 ASSET # G033

START TIME: 10:15AM

FINISH TIME: 11:00AM

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Each extinguisher shall have an inspection tag securely attached that indicates the month and year the inspection was performed and the initials of the person performing the inspection shall be recorded.	●		 A red fire extinguisher mounted in a white cabinet. The number '20' is printed in large black digits above the extinguisher. A yellow inspection tag is attached to the handle.
TO BE PERFORMED AT EACH INSPECTION SE				
1	A visual inspection is a quick check to see that the fire extinguisher is in its proper location, that it is not blocked, is fully charged, and that it appears to be in good working order.	●		 A red fire extinguisher mounted in a white cabinet. The number '15' is printed in large black digits above the extinguisher. A yellow inspection tag is attached to the handle.
2	Check that extinguisher is in designated place	●		 A red fire extinguisher mounted in a white cabinet. The number '31' is printed in large black digits above the extinguisher. A yellow inspection tag is attached to the handle.
3	Check for no obstruction to access or visibility.	●		 A red fire extinguisher mounted in a white cabinet. The number '19' is printed in large black digits above the extinguisher. A yellow inspection tag is attached to the handle.
4	Check that pressure gauge reading or indicator is in the operable range or position.	●		
5	Update tag indicating that inspection has been preformed. Include the date and your initials.	●		



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes: